Work Session
May 19, 2003
S-6100 South Park Ave.
Hamburg, N.Y. 14075

Supervisor Hoak calls the meeting to order at 6:00 p.m.

Roll Call:	Patrick H. Hoak	Supervisor
	D. Mark Cavalcoli	Councilman
	Kathleen C. Hochul	Councilwoman
	Joan A. Kesner	Councilwoman
	Thomas Quatroche, Jr.	Councilman

Also Present:	Catherine Rybczynski	Town Clerk
	James Spute	Finance Director

6:00 - 6:10 p.m.	Resolutions
6:10 - 7:10 p.m.	Presentation by Partners for Livable WNY On "How to Plan a Better Neighborhood"
7:10 - 8:00 p.m.	Executive Session (Personnel & Legal Matters)

I.
WHEREAS, Nussbaumer & Clarke, Inc. has submitted a proposal to the Town of Hamburg for providing survey, design, and construction related engineering services relative to the Town's 2003 Waterline Replacement Project, under which over 20,000 linear feet of existing deficient watermain are proposed to be replaced. This proposal has been reviewed by the Town Engineer, who has determined it to be reasonable and acceptable for the services to be performed,

THEREFORE BE IT RESOLVED, that Nussbaumer & Clarke, Inc. is awarded a professional services contract for this work, at a total lump sum fee of $144,300, plus the subcontracted cost of performing soil investigations as necessary, which is estimated to be approximately $4,000. The Town Supervisor is authorized to sign their May 2003 proposal/agreement in this regard. Funding for these services has been budgeted within the individual water districts in which the waterline replacement work is to be performed.

Moved: Cavalcoli Seconded: Kesner
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

II.
RESOLVED, that the Town Board approve the Out-of-Town Travel Request for Patrick Granville to travel to Auburn, New York on June 8 - 11, 2003 to attend the 2003 New York State Association of Tax Receivers & Collectors Annual Training Seminar. The cost is as follows:

Lodging & Meals	$395.00
Registration	$ 80.00
Mileage	$ 96.00
Total	$571.00

Money is available in A1330.492 (Seminars) and A1330.452 (Mileage).

Moved: Hoak Seconded: Quatroche
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

III.
RESOLVED, that the Town Board approve the Transfer of Appropriations for the Tax Department within the 2003 Budget as follows:

From:	Miscellaneous	A1330.451	$100.00
To:	Seminars	A1330.492	$100.00

To cover cost of upcoming 2003 Tax Collector Training Seminars.

Moved: Hoak Seconded: Cavalcoli
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

IV.
RESOLVED, that the Town Board grant permission for Captain Daniel Shea and Detective Kenneth Preston to attend the "International Association for Identification" seminar to be held July 6-11, 2003 in Ottawa, Ontario, Canada.

Registration Fee	$225.00 x 2 =	$450.00
Workshop Fees	$200.00 x 2 =	$400.00
Lodging	5 nights @ $169.00	$845.00
Meals - $40.00/day	x 2 = $80.00 x 6 days	$480.00
Total		$2,175.00

Money is available in account B3120.492. Use of unmarked Town vehicle is requested for transportation.

Moved: Hoak Seconded: Hochul
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

V.
RESOLVED, that the Town Board approve the membership of the following into the Newton Abbott Fire Company, Inc.:

Paul Gorczyca
11 Smith Drive
Lackawanna, N.Y. 14218

Moved: Kesner Seconded: Quatroche
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

VI.
RESOLVED, that the Town Board approve the membership of the following into the Big Tree Volunteer Firemen's Co., Inc.:

Danny C. Jardine
4281 Big Tree Road
Blasdell, N.Y. 14219

Moved: Kesner Seconded: Cavalcoli
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

VII.

RESOLVED, that the Town Board approve the appointment of LUKE SULLIVAN, 1620 South Bend Lane, Lake View to the position of full-time RECREATION LEADER (Probational) effective May 20, 2003. Mr. Sullivan has met the Civil Service requirements for this position and is currently on the Civil Service list, established May 5, 2003, Exam No. 061129. Salary is $13.52 per hour per CSEA White Collar contract, funds available in A7020.100.

Moved: Quatroche Seconded: Hochul
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

VIII.
RESOLVED, that the Town Board approve the hiring and termination of personnel for the Highway Department as follows:

1.	Sandra Sanabria	Clerk Typist - Seasonal	06/04/2003	$8.93
2.	Sandra Sanabria	Clerk Typist - Part-Time	06/03/2003	Terminate

Moved: Quatroche Seconded: Cavalcoli
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

IX.
WHEREAS, Niagara Mohawk has performed a street lighting study along Southwestern Blvd. between Camp Road and Buckingham Lane, and recommended by May 12, 2003 correspondence that various changes be made to improve street lighting conditions in the area; and

WHEREAS, the Niagara Mohawk recommendations have been reviewed by the Town Engineer and determined to provide increased wattage and a more evenly distributed lighting pattern along this portion of highway,

THEREFORE BE IT RESOLVED, that the Town Board authorizes Niagara Mohawk to perform the following work:

(1) Install 4 additional poles and 250 watt high pressure sodium fixtures along the south side of the road, at staggered locations between the existing lighting on the north side of the road (new Pole Nos. 30A, 33 ½ B, 34 ½ B, and 38-A).

(2) Install 250 watt high pressure sodium lighting along the south side of the road, on existing Pole Nos. 8, 25-1, 30-2, and 36-1 (4 locations).

In accordance with the current rate tariff, this will result in a $1,842.80 increase in Niagara Mohawk's annual charge to the Town of Hamburg for street lighting costs.

BE IT FURTHER RESOLVED, that the Town Clerk is requested to provide two certified copies of this resolution to the Engineering Department, for transmittal to Niagara Mohawk.

Moved: Hochul Seconded: Kesner
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

X.
RESOLVED, that the Town Board approve the hiring and termination of personnel for the Assessing Department as follows:

1.	Mantino, Barbara	Seasonal Clerk Typist	05/18/2003	Terminate
2.	Mantino, Barbara	Part-Time Clerk Typist	05/19/2003	$9.35

Moved: Quatroche Seconded: Kesner
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

XI.
RESOLVED, that the Town Board approve the hiring and termination of personnel for the

Senior Adult Day Services as follows:

1.	Nellis, Karen	Recreation Attendant P/T	05/16/2003	$7.50
2.	Brown, Myra	Recreation Attendant P/T	05/09/2003	Resigned

Moved: Quatroche Seconded: Cavalcoli
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

XII.
RESOLVED, that the Town Board approve the hiring of personnel for the Building and Grounds Department as follows:

1.	Jared P. Gorman	Seasonal Laborer	05/19/2003	$6.50
2.	Timothy Mann	Seasonal Laborer	05/19/2003	$7.50
3.	Alan Putman	Seasonal Laborer	05/19/2003	$7.50
4.	Erik Smith	Seasonal Laborer	05/19/2003	$7.00
5.	Nicholas Renzi	Seasonal Laborer	05/19/2003	$7.50
6.	Shay Nelson	Seasonal Laborer	05/19/2003	$8.80

Moved: Quatroche Seconded: Hochul
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

XIII.
RESOLVED, that the Town Board approve the hiring of personnel for the Domestic Violence Office as follows:

1.	Mitchell, Anne	Clerk P/T	04/16/2003	$7.77

Moved: Hoak Seconded: Cavalcoli
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

XIV.
RESOLVED, that the Town board approve the Audit of Cash Disbursements as follows:

		VOUCHER #'S
OPERATING ACCOUNT:		
BATCH #63	$1,071,868.75	903430 - 903431
BATCH #64	$ 434,867.69	903432 - 903558
BATCH #65	$ 195,662.21	UNPROCESSED

TOTAL OPERATING FUND DISBURSEMENTS: $1,702,398.65

TRUST & AGENCY;

TOTAL TRUST & AGENCY DISBURSEMENTS: $ 0.00

CAPITAL FUND DISBURSEMENTS:

BATCH #31	$ 270,000.00	710201
BATCH #32	$ 46,245.72	710202 - 710212
BATCH #33	$ 37,227.61	UNPROCESSED

TOTAL CAPITAL FUND DISBURSEMENTS: $ 353,473.33

PAYROLL:

TOTAL PAYROLL DISBURSEMENTS: $ 0.00

PETTY CASH:

TOTAL PETTY CASH DISBURSEMENTS: $ 0.00

TOTAL CASH DISBURSEMENTS SUBMITTED FOR AUDIT: $2,055,871.98

Moved: Hoak Seconded: Quatroche
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

XV.
RESOLVED, that the Town Board adjourn to Executive Session.

Moved: Hoak Seconded: Quatroche
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

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Catherine Rybczynski, Town Clerk