

A regular meeting of the Town Board of the Town of Hamburg, County of Erie and State of New York was held at the Town Hall, S-6100 South Park Avenue, Hamburg, NY on the 23<sup>rd</sup> day of June 2008

Supervisor Walters calls the meeting to order at 7:00 p.m.

TOWN BOARD MEMBERS

PRESENT:

Steven J. Walters	Supervisor
Thomas M. Best, Sr.	Councilman
Joan A. Kesner	Councilwoman
Thomas Quatroche, Jr.	Councilman
Kevin Smardz	Councilman

OTHERS PRESENT: Catherine A. Rybczynski, Town Clerk; Mary Dosch, Sr. Account Clerk; Robert Hutchison, Town Assessor; Gerard Kapsiak, Town Engineer; Sarah desJardins, Planning Assistant; Tim Ellis, Traffic Safety Coordinator; Kenneth Farrell, Town Attorney; Kurt Allen, Supervising Code Enforcement Officer; Carmen Kesner, Chief of Police; James Connolly, Highway Superintendent.

Pledge of Allegiance was recited.

Information on Fire Exits was provided.

Councilman Smardz opens the meeting with awards for the Fireman of the Year one for each of

the nine departments. These are the men and women who made a choice at two in the morning to wake up and go fight a fire and save someone's life. The following received the Fireman of the Year awards:

ARMOR -	ROB GUGGEMOS
BIG TREE-	JOHN MAKIN
BLASDELL-	LEROY HARMON
EDEN-	DAVE COLE
HAMBURG-	ART GILLON
LAKE SHORE-	ROBERT ZERBY
LAKEVIEW-	TIM BOROWSKI
NEWTON ABBOTT-	VINCENT ALIMONTI
SCRANTON-	ROBERT TRAINA
WOODLAWN-	RICHARD ABRAHAM

**7:00 p.m. - PUBLIC HEARING**

Catherine Rybczynski, Town Clerk, reads the following notice as published in the Hamburg Sun and the Front Page:

PLEASE TAKE NOTICE that there has been presented to the Town Board on June 9, 2008 pursuant to the Municipal Home Rule Law, a proposed local law to be known as proposed local law #10, 2008; said local law provides for the amendment of Local Law #10, 1986, Chapter 280-entitled Zoning, and provides substantially as follows:

For the adoption of an amendment to said Zoning Code for vacant property located on the south side of North Creek Road, east of Heltz Road. The property is to be rezoned from C-2 (General Commercial District) to R-A (Residential Agricultural District).

THEREFORE, pursuant to the statutes and the provisions of the Municipal Home Rule Law, the Town Board of the Town of Hamburg will hold a public hearing on June 23, 2008 at 7:00 p.m. (local time), at which time all interested persons may be heard.

Dated: June 9, 2008

Catherine Rybczynski  
Town Clerk  
Town of Hamburg

Catherine Rybczynski, Town Clerk, announces that there was no correspondence received.



Sarah desJardins notes that this property is owned by Mrs. Makin and has owned the two lots for many years and they recently were told they're zoned M-1 and M-2 and they would rather they were zoned residential.

**2.**

On a motion of Supervisor Walters, seconded by Councilwoman Kesner, the following resolution was

ADOPTED                   Ayes 5                   Walters, Best, Kesner, Quatroche, Smardz  
                                  Noes 0

**RESOLVED**, that the Town Board close the public hearing at 7:10 p.m.

**3.**

On a motion of Councilman Best, seconded by Councilman Quatroche, the following resolution was

ADOPTED                   Ayes 5                   Walters, Best, Kesner, Quatroche, Smardz  
                                  Noes 0

**RESOLVED**, that the Town Board authorize Highway Superintendent, Jim Connolly, to attend the 2008 American Public Works Congress and Exposition in New Orleans, Louisiana on August 17<sup>th</sup> to August 20<sup>th</sup>, 2008.

Estimated Cost:

Registration	\$ 585.00
Hotel	\$ 600.00
Air	\$ 400.00
Food	<u>\$ 150.00</u>
	\$1685.00

Funds are available in Account #A-7140.0492

Councilman Best notes he looked into the exposition and it's an international exposition and a very prestigious one. The Town of Hamburg will benefit from sending our Highway Superintendent to this and that's why he moved it.

**4.**

On a motion of Councilman Best, seconded by Councilman Smardz, the following resolution was

ADOPTED                    Ayes 5                    Walters, Best, Kesner, Quatroche, Smardz  
                                      Noes 0

**BE IT RESOLVED**, that the Town Board approve the hiring of the following in the Buildings and Grounds Department:

LaRosa, Barbara	Clerk, Seas.	6/22/08	Terminate
LaRosa, Barbara	Clerk, P/T	6/23/08	\$11.16

**5.**

On a motion of Councilman Best, seconded by Supervisor Walters, the following resolution was

ADOPTED                    Ayes 5                    Walters, Best, Kesner, Quatroche, Smardz  
                                      Noes 0

**WHEREAS**, certain properties within the Town have been neglected or abandoned and as consequence the growth of weeds, grass and other rank vegetation has exceeded twelve inches in height, the standard established by Local Law No 9-1974.

**WHEREAS**, the Town Code Enforcement Official has identified these properties to be in violation of said local law and based on his formal inspections has mailed a notice of violation to the respective property owners with an order to cut and remove such grass and weeds on the premises.

**WHEREAS**, the Town has received no response by the listed owner nor has any remedial work been undertaken to alleviate the violations within the prescribed ten day period and subsequently the Town Code Enforcement Official has caused the grass and weeds to be cut and removed by a Town approved contractor.

**NOW, THEREFORE BE IT RESOLVED**, the Town Board approve the following invoices for payment for the work contracted to Windsor Enterprise Group, Inc. of Lakeview, New York to cut, mow, rake high grass and weeds including the proper disposal as directed by the Town Code Enforcement Official at the following locations:

<b>Property Address</b>	<b>Service Date(s)</b>	<b>Invoice Amount</b>
217 Kenton Place	06/11/08	\$310.50
5530 Deacon Street	06/10/08	\$224.26
4837 Gerber Pkwy	06/10/08	\$103.50

**BE, IT FURTHER RESOLVED**, the Town Board approve the transfer of funds from Account A599 to A3620.469 to finance this work.



Noes 0

At a regular meeting of the Town Board of the Town of Hamburg, in the County of Erie, New York, held at the Town Hall, S-6100 South Park Avenue, Hamburg, New York, on the 23rd day of June, 2008.

PRESENT:

Hon. Steven J. Walters, Supervisor

Thomas M. Best, Sr., Councilperson

Joan A. Kesner, Councilperson

Kevin Smardz, Councilperson

Thomas J. Quatroche, Jr., Councilperson

In the Matter

of the

Proposed Dissolution of Water District Nos. 1 (Lakeview), 3 (Abbott-Highland), 4 (Orchard Park-Hamburg Joint, including Extensions 1 through 12), 5 (Parker Road), 6 (Draudt Subdivision), 7 (Sheldon Road), 8 (Meadow Brook-Greenfield), 9 (Burke), 10 and 11 (Central Hamburg, including Extensions 1 through 3), 12 (Vail Drive), 13 (Bain Parkway), 14 (Beetow Drive), 15 (Southtown), 16 (Knab, Lilydale & Benz), 17 (Bonnie Lane), 18 (Old Lake View), 19 (Big Tree/Parker Road), 20 (Wildwood), 21 (Staley Drive), 22 (Picture Lake), 23 (Hamburg North Central, including Hidden Hollow Extension 1), 24 (Osborne-Sagamore), 25 (McKinley District No. 1), 26 (Ockler-Camp Road), 27 (Bayview Road), 28 (Island Acres), 29 (Eighteen Mile Creek), 30 (Big Tree Gardens), 32 (Wanakah), 33 (Beacon Hill), 41 (Thruway), 42 (Deerfield Heights), 43 (Brierwood), Pine Lakes Water District, Ravenwood North Water District, Country Woods Water District and Twilight Subdivision Water District; in the Town of Hamburg, County of Erie, New York, pursuant to Article 12-C of the Town Law

Offered by: Supervisor Steven J. Walters

Seconded by: Councilwoman Kesner

ORDER CALLING FOR A PUBLIC  
HEARING TO BE HELD ON  
July 14, 2008

WHEREAS, the Town Board of the Town of Hamburg (herein called the “Town Board” and “Town”, respectively), in the County of Erie, New York, proposes to dissolve Water District Nos. 1 (Lakeview), 3 (Abbott-Highland), 4 (Orchard Park-Hamburg Joint, including Extensions 1 through 12), 5 (Parker Road), 6 (Draudt Subdivision), 7 (Sheldon Road), 8 (Meadow Brook-Greenfield), 9 (Burke), 10 and 11 (Central Hamburg, including Extensions 1 through 3), 12 (Vail Drive), 13 (Bain Parkway), 14 (Beetow Drive), 15 (Southtowns), 16 (Knab, Lilydale & Benz), 17 (Bonnie Lane), 18 (Old Lake View), 19 (Big Tree/Parker Road), 20 (Wildwood), 21 (Staley Drive), 22 (Picture Lake), 23 (Hamburg North Central, including Hidden Hollow Extension 1), 24 (Osborne-Sagamore), 25 (McKinley District No. 1), 26 (Ockler-Camp Road), 27 (Bayview Road), 28 (Island Acres), 29 (Eighteen Mile Creek), 30 (Big Tree Gardens), 32 (Wanakah), 33 (Beacon Hill), 41 (Thruway), 42 (Deerfield Heights), 43 (Brierwood), Pine Lakes Water District, Ravenwood North Water District, Country Woods Water District and Twilight Subdivision Water District (collectively herein called the “Districts”), which Districts are wholly located within the Town, and which were heretofore created by resolutions and orders duly adopted by the Town Board on their respective dates; and

WHEREAS, the Town Board proposes to manage, maintain, operate and repair the improvements or services heretofore provided by said Districts as a Town function, pursuant to Article 12-C of the Town Law; and

WHEREAS, the costs of any improvement provided or authorized to be provided by said Districts, including the principal of and interest on any bonds or other obligations authorized

to be issued for the purposes of said Districts or which have been issued for the purposes of said Districts and are outstanding and unpaid as of the date of such dissolution, shall be borne by the lands benefited thereby as the Town Board, in its discretion, shall determine, said area in which the benefited lands are located being hereby determined to be the benefited area; and such costs shall be assessed, levied and collected from the several lots and parcels of land within such benefited area in just proportion to the amount of benefit which the improvement shall confer upon such lots and parcels; and

WHEREAS, upon the dissolution of any of the Districts described herein, the improvement or service provided or authorized to be provided by such Districts shall thereafter be a Town function and the Town Board shall be responsible for the necessary management, maintenance, operation and repair thereof, and all the property of such Districts shall become the property of the Town; and

WHEREAS, upon any such dissolution, the cost of the management, maintenance, operation and repair of such improvement or service provided or authorized to be provided by the dissolved Districts shall thereafter be a charge upon the area of the Town outside of any villages and shall be levied and collected in the same manner and at the same time as other Town charges; and

WHEREAS, the Town Board has determined that the benefited area in the case of each District proposed to be dissolved shall be the properties located in such District, so that the property owner in each District proposed to be dissolved would continue to pay for only the costs of the District within which the property is located, with no change in costs over what would have been paid had the District not been dissolved; and

WHEREAS, any resolution authorizing the dissolution of any of the Districts described herein shall be subject to a permissive referendum, in accordance with applicable law;

Now, therefore, be it

ORDERED, that a meeting of the Town Board of the Town be held at the Town Hall, S-6100 South Park Avenue, Hamburg, New York, on the 14th day of July, 2008, at 7:00 o'clock P.M. (Prevailing Time), or as soon thereafter as such matter may be heard, to consider the dissolution of such Districts as herein described, and to hear all persons interested in the subject thereof, concerning the same and for such other action on the part of the Town Board with relation thereto as may be required by law, and be it

FURTHER ORDERED, that the Town Clerk publish at least once in "THE SUN" and "FRONT PAGE," hereby designated as the official newspapers of the Town for such publication, and post on the sign board of the Town maintained pursuant to subdivision 6 of Section 30 of the Town Law, a Notice of such public hearing certified by said Town Clerk, in substantially the form attached hereto in Exhibit A, the first publication thereof and said posting to be not less than ten (10) nor more than twenty (20) days before the date of such public hearing.

DATED: June 23, 2008

(SEAL) TOWN BOARD OF THE TOWN OF HAMBURG

CLERK'S CERTIFICATE

I, Catherine A. Rybczynski, Town Clerk of the Town of Hamburg, in the County of Erie, State of New York, DO HEREBY CERTIFY that I have compared the preceding Order Calling for a Public Hearing with the original thereof filed in my office on the 23rd day of June, 2008, and that the same is a true and correct copy of said original and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Town of Hamburg this 23rd day of June, 2008.

(SEAL) Catherine A. Rybczynski, Town Clerk  
Town of Hamburg

**ROLL CALL:**

<u>Supervisor Walters</u>	Yea
<u>Councilman Best</u>	Yea
<u>Councilwoman Kesner</u>	Yea
<u>Councilman Quatroche</u>	Yea
<u>Councilman Smardz</u>	Yea

Exhibit A

### **NOTICE OF PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN** that the Town Board of the Town of Hamburg, in the County of Erie, State of New York, will meet at the Town Hall, S-6100 South Park Avenue, Hamburg, New York, on July 14, 2008, at 7:00 o'clock P.M. (Prevailing Time), for the purpose of conducting a public hearing in relation to the proposed dissolution of Water District Nos. 1 (Lakeview), 3 (Abbott-Highland), 4 (Orchard Park-Hamburg Joint, including Extensions 1 through 12), 5 (Parker Road), 6 (Draudt Subdivision), 7 (Sheldon Road), 8 (Meadow Brook-Greenfield), 9 (Burke), 10 and 11 (Central Hamburg, including Extensions 1 through 3), 12 (Vail Drive), 13 (Bain Parkway), 14 (Beetow Drive), 15 (Southtowns), 16 (Knab, Lilydale & Benz), 17 (Bonnie Lane), 18 (Old Lake View), 19 (Big Tree/Parker Road), 20 (Wildwood), 21 (Staley Drive), 22 (Picture Lake), 23 (Hamburg North Central, including Hidden Hollow Extension 1), 24 (Osborne-Sagamore), 25 (McKinley District No. 1), 26 (Ockler-Camp Road), 27 (Bayview Road), 28 (Island Acres), 29 (Eighteen Mile Creek), 30 (Big Tree Gardens), 32 (Wanakah), 33 (Beacon Hill), 41 (Thruway), 42 (Deerfield Heights), 43 (Brierwood), Pine Lakes Water District, Ravenwood North Water District, Country Woods Water District and Twilight Subdivision Water District.

The Town Board proposes to manage, maintain, operate and repair the improvements or services currently provided by said Districts as a Town function, pursuant to Article 12-C of the Town Law. Upon dissolution of any of the Districts, the costs of any improvement provided or authorized to be provided by said Districts, including the principal of and interest on any bonds or other obligations authorized to be issued for the purposes of said Districts or which have been issued for the purposes of said Districts and are outstanding and unpaid as of the date of such dissolution,

shall be borne by the lands benefitted thereby as the Town Board, in its discretion, shall determine, said area in which the benefitted lands are located being determined to be the benefitted area; and such costs shall be assessed, levied and collected from the several lots and parcels of land within such benefitted area in just proportion to the amount of benefit which the improvement shall confer upon such lots and parcels.

The Town Board has determined that the benefitted area in the case of each District proposed to be dissolved shall be the properties located in such District, so that the property owner in each District proposed to be dissolved would continue to pay for only the costs of the District within which the property is located, with no change in costs over what would have been paid had the District not been dissolved.

Upon the dissolution of any of the Districts, the improvement or service provided or authorized to be provided by such Districts shall thereafter be a Town function and the Town Board shall be responsible for the necessary management, maintenance, operation and repair thereof, and all the property of such Districts shall become the property of the Town.

Any resolution authorizing the dissolution of any of such Districts shall be subject to a permissive referendum, in accordance with applicable law.

At said public hearing, the Town Board will hear all persons interested in the subject matter thereof.

Dated: June 23, 2008  
Hamburg, New York

BY ORDER OF THE TOWN BOARD OF THE  
TOWN OF HAMBURG, COUNTY OF ERIE,  
STATE OF NEW YORK

By \_\_\_\_\_

Catherine A. Rybczynski, Town Clerk  
Town of Hamburg

**9.**

On a motion of Councilman Best, seconded by Councilman Smardz, the following resolution was

ADOPTED                   Ayes 3   Walters, Best, Smardz  
                                  Noes 0  
                                  Abstain 2 Kesner, Quatroche

**BE IT RESOLVED**, the Town Board approve the termination/appointment of the following on the Town of Hamburg Zoning Board as follows:

- |                   |  |
|-------------------|--|
| Michael Chiacchia | Termination                            |
| Peter Blaauboer   | Termination                            |
| Charles Morlock   | 5 year term effective 7/1/08 - 6/30/13 |
| Paul Eustace      | 5 year term effective 7/1/08 - 6/30/13 |
| Vincent Gugliuzza | Chairman effective 7/1/08 - 6/30/13    |

Councilman Quatroche asks if Mr. Chiacchia and Mr. Blaauboer had expressed an interest in continuing on this board.

Councilman Best responds that they both did.

Councilman Quatroche notes that since this wasn't a pre filed resolution he didn't have a chance to discuss this with Councilman Best but is interested in how this decision came about.

Councilman Best responds that they brought in two other people who they considered had better qualifications. It's always their intention to improve any part of Hamburg they can. They felt it would benefit the Town by appointing these two new people.

Councilwoman Kesner asks if this could be tabled for further discussion.

Supervisor Walters notes that the effective date is July 1<sup>st</sup>.

Councilman Quatroche notes that he hasn't had the opportunity to review this, he doesn't have any objection to the individuals at all, it's just because it wasn't reviewed.

Councilwoman Kesner makes a motion to table this resolution seconded by Councilman Quatroche. With a vote of three to two the vote fails and is as follows:

Councilwoman Kesner-	Yea
Councilman Quatroche-	Yea
Supervisor Walters-	No
Councilman Smardz-	No
Councilman Best-	No

**10.**

On a motion of Supervisor Walters, seconded by Councilman Smardz, the following resolution was

ADOPTED	Ayes 5	Walters, Best, Kesner, Quatroche, Smardz
	Noes 0	

**WHEREAS**, in response to the Walgreen's Pharmacy SEQRA correspondence, the NYSDOT has sent a letter to the Town dated June 11,2008 and;

**WHEREAS**, this letter has requested that the Town authorize the extension of the "splitter island" on NY Route 62 further north than original designed, and;

**WHEREAS**, the extension of this "splitter island" would make sense for access management around the new roundabout being constructed.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Hamburg recommends the extension of this "splitter island", but with the following conditions:

1. The extension of this "splitter island" is independent of the approval decisions that need to be made on the Walgreen's project;
2. The Village of Hamburg will also need to recommend extension of this island;
3. The proper design of this "splitter island" is the responsibility of the NYSDOT.

**11.**

On a motion of Supervisor Walters, seconded by Councilman Best, the following resolution was ADOPTED Ayes 5 Walters, Best, Kesner, Quatroche, Smardz Noes 0

**RESOLVED**, that the Town approve the recommendation of the Chief of Police in appointing:

James D. Lichon, as a transfer, to the vacant position of Police Officer at the 4 year rate of pay; effective July 13, 2008. This is pending the outcome of medical tests and Civil Service approval. Salary is \$29.59 per hour; funds are available in B3120.100

Supervisor Walters asks Mr. Lichon to stand and introduces his as the new patrolman for the Town of Hamburg.

**12.**

On a motion of Supervisor Walters, seconded by Councilwoman Kesner, the following resolution was ADOPTED Ayes 5 Walters, Best, Kesner, Quatroche, Smardz Noes 0

**AUDIT OF CASH DISBURSEMENTS**

OPERATING FUND:			VOUCHER #'S
BATCH #	76	\$1,648,526.00	27223
BATCH #	77	\$ 57,047.66	27224-27331
BATCH #	78	\$ 179,028.38	UNPROCESSED
TOTAL OPERATING FUND DISBURSEMENTS:			\$1,884,602.04
TRUST & AGENCY			
BATCH #			
BATCH #			
TOTAL TRUST & AGENCY DISBURSEMENTS:			\$0.00
CAPITAL FUND DISBURSEMENTS:			
BATCH #	39	\$220,536.05	UNPROCESSED
BATCH #			
TOTAL CAPITAL FUND DISBURSEMENTS:			\$220,536.05
PAYROLL:			

PR #

PR #

TOTAL PAYROLL DISBURSEMENTS:	\$0.00
PETTY CASH	\$0.00
TOTAL CASH DISBURSEMENTS SUBMITTED FOR AUDIT:	\$2,105,138.09

**13.**

On a motion of Councilman Quatroche, seconded by Supervisor Walters, the following resolution was

ADOPTED                      Ayes 5    Walters, Best, Kesner, Quatroche, Smardz  
     Noes 0

**BE IT RESOLVED**, that the Recreation Department be permitted to hire two and terminate two as follows:

1. Sausner, Bryan	A7310(320)	6/23/08	Terminate
2. Sausner, Bryan	A7310(325)	6/24/08	\$7.15 Seasonal
3. King, Gilbert	ER7251(225)	6/23/08	Terminate
4. Wopperer, Cheri	A7310(320)	6/24/08	\$7.15 Seasonal

**REPORTS FROM THE TOWN BOARD**

Councilman Quatroche welcomes former councilman, Dan Henry. Also, noting the last work session was held at the Seaway Trail Center to look at the direction of the building. He thanks his colleagues for agreeing to have a meeting there and giving the time to the folks who work tireless hours and volunteer for that project.

Councilwoman Kesner notes that she has pleasure of announcing that the Hamburg Rejuvenation will hold its ninth annual "Blast on the Beach", Saturday, July 26<sup>th</sup>. This year's theme will be Hamburg's feature, Our Children. A coloring contest and essay contest was put together for the youth in the town. The winners will be announced at the event. It starts with the Dash & Splash and continues on with a talent contest and the coloring and essay contest and then fireworks, a band etc. She thanks her committee for putting this together.

**REPORTS FROM DEPARTMENTS:**

Catherine Rybczynski, Town Clerk, reports that Saturday was the first day at the McKinley Mall, she and her Deputy, Dawn Aydelotte were there for five hours answering questions and passing out information. People were very receptive and were happy to see them. Information on passports, Senior Services and Recreation services were handed out. A special thanks to

Linda Rogers for helping them obtain the mall site and she was very helpful. On July 19<sup>th</sup> is the Burgerfest and that's run by the civic organizations in the Town of Hamburg.

Gerard Kapsiak, Town Engineer, reports that the South Park Sewer Project has been on going and he's happy to report the pump station is finally delivered and it will take a couple of weeks to put it in.

George Lee reports that they're getting ready for the Freedom Fest on July 3<sup>rd</sup>. The fee is \$3.00.

### **REPORTS FROM THE FLOOR:**

Joe Killian questions what the reason is behind the dissolution of the water districts.

Supervisor Walters responds that this is part of the transfer from the Town of Hamburg to Erie County Water Authority.

Mr. Killian also notes that Evans is going for a 1.2 million dollar Seaway Trail grant. Also, he notes it's disturbing that two councilman know nothing about appointments and questions how this is happening.

Supervisor Walters responds that he thinks that was a mis-communication. That's something they all have to straighten out.

Pat Ford notes she's apposed to the privation of the Nike Base and the idea of the ice arena. She notes she's been a tax payer for a long time and it feels like that land belongs to the tax payers. She is very pleased with the Recreation Department and how they have run things. She doesn't feel private development should be involved in this.

Supervisor Walters responds that he appreciates her concerns and asks her to wait after the meeting so he can get her name and address so they can notify her of public hearings. He notes that right now they don't know what is going to happen. This is still in the early stages of the review process. He notes that notices will be posted on the Town's website as well as the Sun and Front page.

### **14.**

On a motion of Supervisor Walters, seconded by Councilman Best, the following resolution was  
ADOPTED                      Ayes 5    Walters, Best, Kesner, Quatroche, Smardz  
    Noes 0

**RESOLVED**, that the Town Board make a motion to adjourn to Executive Session on a legal matter at 7:42 p.m.

### **15.**

On a motion of Supervisor Walters, seconded by Councilman Best, the following resolution was  
ADOPTED                   Ayes 5   Walters, Best, Kesner, Quatroche, Smardz  
                                  Noes 0

**RESOLVED**, that the Town Board close Executive Session at 8:30 p.m.

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Catherine A. Rybczynski, Town Clerk