



**II.**

**RESOLVED**, that the Town Board adopt RULES OF ORDER FOR TOWN BOARD MEETINGS originally adopted March 17, 1958.

MOVED: Kesner

SECONDED: Quatroche

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**III.**

**RESOLVED**, that the Town Board approve the form and sufficiency of the American Motorist Insurance Company PUBLIC EMPLOYEE DISHONESTY AND FAITHFUL PERFORMANCE BOND effective from July 1, 1992, covering all officers and employees including the Supervisor, Town Clerk, Town Justices (2), and the Highway Superintendent, with a limit of \$250,000 over a deductible of \$1,000 each occurrence. The Finance and Tax department with a limit of \$1,000,000 and a deductible of \$ 1,000 each occurrence.

MOVED: Hochul

SECONDED: Quatroche

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**IV.**

**RESOLVED**, that the Town Board name Supervisor Patrick H. Hoak as "APPOINTING AUTHORITY" of the Town of Hamburg. Per Section 2 of the Civil Service Law the "APPOINTING AUTHORITY" signs appointment forms and personnel changes submitted to his office; certifies that the Civil Division payroll is accurate and in accordance with Civil Service Law; canvasses eligible lists and performs the functions relating to Civil Service Law; signs PO-1M Forms reporting appointments, terminations and other personnel changes to Erie County Department of Personnel.

MOVED: Cavalcoli

SECONDED: Kesner

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**V.**

**RESOLVED**, that Supervisor Hoak be authorized to sign properly submitted forms for hiring TEMPORARY EMERGENCY PERSONNEL, to be confirmed at the next immediate Town Board Meeting following hiring.

MOVED: Kesner

SECONDED: Hochul

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**VI.**

**RESOLVED**, that the Town Board approve the SUPERVISOR'S ANNUAL REPORT for filing according to Article 29-10a of the Town Law.

MOVED: Cavalcoli

SECONDED: Quatroche

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**VII.**

**WHEREAS**, Section 64 of the Town Law requires the Town Board to designate the BANKS OR TRUST COMPANIES in which the Supervisor, Town Clerk, Town Justice (2), Tax Collector and Director of Finance shall deposit all monies coming into their hands by virtue of their offices:

**NOW, BE IT RESOLVED**, that the funds of the Town of Hamburg be deposited in any or all of the following banks:

H.S.B.C.  
Fleet Bank  
Manufacturers and Traders Trust Company  
Key Bank of Western New York  
Citibank  
Evans National Bank of Angola  
Chase Bank  
M B I A "CLASS"  
Charter One Commercial

at their respective offices within the Town of Hamburg, Blasdell, and Buffalo, and

**BE IT FURTHER RESOLVED**, that all of the said banks are hereby designated as depositories for the funds of the Town of Hamburg.

MOVED: Quatroche

SECONDED: Kesner

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**VIII.**

**RESOLVED**, that the Town Board approve the following:

That the Manufacturers and Traders Trust Company, H.S.B.C., Fleet Bank, Key Bank of W.N.Y., Citibank, Evans National Bank of Angola, Chase Bank, Charter One Commercial and MBIA "Class" be designated depositories of the Town of Hamburg, and they are hereby requested, authorized and directed to honor checks, drafts or other orders of payment on money drawn in the name of the Town of Hamburg including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof when bearing or purporting to bear the facsimile signature of the Supervisor of the Town of Hamburg, Patrick H. Hoak, and the Manufacturers and Traders Trust Company, H.S.B.C., Fleet Bank, Key Bank of W.N.Y., Citibank, Evans National Bank of Angola, Chase Bank, Charter One Commercial, and MBIA "Class" shall be entitled to honor and to charge the Town of Hamburg for such checks, drafts or other, regardless of by whom or by what means the actual or purported signature or signatures thereon may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the Manufacturers and Traders Trust Company, H.S.B.C., Fleet Bank, Key Bank of W.N.Y., Citibank, Evans National Bank of Angola, Chase Bank, Charter One Commercial and MBIA "Class" by the secretary or other officer of the Town of Hamburg.

MOVED: Cavalcoli

SECONDED: Hochul

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**IX.**

**RESOLVED**, that the Supervisor be authorized to temporarily deposit or invest Town monies not required for immediate expenditure in special time deposit accounts or Certificates of Deposit issued by a bank or trust company located and authorized to do business in this state, or obligations of the United States of America, or obligations of the State of New York.

MOVED: Quatroche

SECONDED: Hoak

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**X.**

**RESOLVED**, that the Town Justices be authorized to employ COURT STENOGRAPHERS if and when necessary.

MOVED: Hochul

SECONDED: Cavalcoli

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**XI.**

**RESOLVED**, that HOLFOTH RISK MANAGEMENT INC. Be appointed as INSURANCE CONSULTANT for the Town of Hamburg, for a three (3) year period commencing January 1, 2004, and ending December 31, 2006, at a maximum annual fee of \$ 33,063 for 2004, \$34,055 for 2005 and \$35,077 for 2006.

MOVED: Cavalcoli

SECONDED: Hoak

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**XII.**

**RESOLVED**, that the Town Board designate the HAMBURG SUN and the Blasdell-Woodlawn FRONT PAGE as the OFFICIAL NEWSPAPERS for the Town of Hamburg for the year 2004.

MOVED: Hoak

SECONDED: Kesner

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**XIII.**

**RESOLVED**, that the Town Board approve the annual salary of \$1,600 as compensation for the DEPUTY SUPERVISOR when he is filling in for the Town Supervisor, per Section 42, Art. 3, of Town Law.

MOVED: Hoak

SECONDED: Hochul

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**XIV.**

**RESOLVED**, that the Town Board approve the payment of \$80.00 a day for each COMMISSIONER of the MOUNT VERNON SEWER DISTRICT for each day actually spent in service to the District; and that each Commissioner file with the Town Clerk an official undertaking bond in the amount of \$4,000.00.

MOVED: Cavalcoli

SECONDED: Hoak

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

Joe Kilian, United Council of Taxpayers, questions if the \$80.00 includes meetings. Supervisor Hoak responds it includes meetings. They receive \$80.00 per meeting.

**XV.**

**RESOLVED**, that the Town Board approve payment of \$80.00 a day for each COMMISSIONER of the WOODLAWN SANITARY SEWER DISTRICT for each day actually and necessarily spent in service to the district and that each Commissioner shall file with the Town Clerk an official undertaking bond in the amount of \$4,000.00

MOVED: Cavalcoli

SECONDED: Quatroche

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**XVI.**

**RESOLVED**, that the Town Board approve payment of \$80.00 a day for each COMMISSIONER of the WANAKAH SANITARY SEWER DISTRICT for each day actually and necessarily spent in service to the District and that each Commissioner shall file with the Town Clerk an official undertaking bond in the amount of \$4,000.00

MOVED: Cavalcoli

SECONDED: Quatroche

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**XVII.**

**RESOLVED**, that the Town Board confirms that the following are authorized to sign Purchase orders, Town vouchers, Request for supplemental and/or Budget transfers, Payroll Input sheets for their respective department.

<u>DEPARTMENT</u>	<u>AUTHORIZED</u>	<u>IN THEIR ABSENCE</u>
ASSESSOR	ROBERT HUTCHISON	F. KINGSBURY
BUILDING & GROUNDS	JAMES CONNOLLY	W. KOERNER S. POTTER
BUILDING INSPECTION	KURT ALLEN	T. WILLARD
CENTRAL SUPPLIES	MARY DOSCH	JAMES SPUTE
COURT	BARBARA BRAUCH	TOWN JUSTICE'S
COMMUNITY DEVELOPMENT	CHRIS HULL	T. REGAN
DATA PROCESSING	NANCY CRANE	JAMES SPUTE
DOMESTIC VIOLENCE	JUDITH NIEMAN	
DRUG EDUCATION	JACK RAHILL	K. GRIFFIN
ENGINEERING	GERARD KAPSIK	R. LARDO
FINANCE	JAMES SPUTE	ROBERT BROWN
HIGHWAY DEPARTMENT	JAMES CONNOLLY	WILLIAM DASH
	(BLUE COPY OF P.O. ONLY)	MARCIA SEIFLEIN
HISTORIAN	JAMES BAKER	- -
LEGAL	JAMES SORRENTINO	R. BOEHM
RECREATION	MARTIN DENECKE	K. HERRMANN J. WENZEL
PERSONNEL	PAULA BUCCI	JAMES SPUTE
PLANNING	COUNCILMAN CAVALCOLI	TOWN SUPERVISOR
PLANNING BOARD	COUNCILMAN CAVALCOLI	- -
POLICE / DOG WARDEN	JOSEPH COGGINS	C. KESNER
PUBLIC SAFETY DISP.	JOSEPH COGGINS	- -
SAFETY COMMITTEE	JAMES CONNOLLY	- -
SENIOR SERVICES	JOHN FARRELL	- -
TAX COLLECTION	JAMES M. SPUTE	P. GRANDVILLE
ADULT DAY CARE	JOHN FARRELL	S. SPAULDING R. HOAK
TAX OFFICE	JAMES SPUTE	R. T. BROWN
TOWN CLERK	C. RYBCZYNSKI	- -
TRAFFIC SAFETY	TIM ELLIS	- -
YOUTH BUREAU	M. EISENHAEUER	T. FRANZ
ZONING BOARD	KURT ALLEN	T. WILLARD
CONSERVATION BOARD	COUNCILMAN CAVALCOLI	- -

MOVED: Hoak  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Quatroche

CARRIED

**XVIII.**

**RESOLVED**, that the Town Board approve a MILEAGE RATE for Town officials and employees for the year 2004 at \$.30 per mile for official town business.

MOVED: Cavalcoli  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Hochul

CARRIED

**XIX.**

Supervisor Hoak requests confirmation of the following appointments commencing January 1, 2004, and ending December 31, 2004. The Town Board hereby confirms the appointments as set forth in the 2004 Salary & Wage Schedule:

DIRECTOR OF FINANCE & ADMINISTRATION - James M. Spute  
SECRETARY TO THE SUPERVISOR - Shirley Anzalone  
TOWN HISTORIAN - James Baker  
DEPUTY SUPERVISOR - D. Mark Cavalcoli  
BUDGET DIRECTOR - James M. Spute

MOVED: Cavalcoli  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Kesner

CARRIED

**XX.**

**RESOLVED**, that the Town Board confirms the following appointments commencing January 1, 2004, and ending December 31, 2004:

The Town Board hereby confirms the salaries as set forth in the 2004 Salary and Wage Schedule.

DEPUTY TOWN CLERK: Barbara Allen  
Marian Felice

TOWN JUSTICE DEPUTIES:  
Deputy Clerk [Gorman] - Dolores Rooth  
Deputy Clerk [Rooth] - Sandra Puleo

MOVED: Kesner  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Quatroche

CARRIED

**XXI.**

**RESOLVED**, that the Town Board authorize the following:

**WHEREAS**, it has been brought to the attention of the Supervisor and Town Board of the Town of Hamburg, that the present system of processing vouchers does not comply with State regulations, and

**WHEREAS**, the computer network which is used to process said vouchers is located in the Finance Department, and it has been the custom of the Finance Director to process payment of said vouchers, and

**WHEREAS**, the state regulations mandate that the said vouchers be authorized by the Town Clerk or Town Comptroller;

**NOW, THEREFORE BE IT RESOLVED**, that James M. Spute, Director of Finance, with Civil Service title of Assistant Accountant, be given the powers and authority of TOWN COMPTROLLER limited to preserving the present system of voucher authorization for a period commencing January 1, 2004, and ending December 31, 2004.

MOVED: Hochul  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Kesner

CARRIED

**XXII.**

**RESOLVED**, that the Town Board approve appointment of the following BINGO

INSPECTORS for a one (1) year period commencing January 1, 2004, and ending December 31,2004:

Dorothy Haffner

Edward Soda

MOVED: Kesner

SECONDED: Cavalcoli

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**XXIII.**

**RESOLVED**, that the Town Board approve the following reappointment to the TOWN BUILDING INSPECTION DEPARTMENT for a one (1) year term commencing January 1, 2004, and ending December 31, 2004:

CONSULTANT - Ted Ortel - 4381 Clark St., Hamburg, NY

For preparing and administering the Plumbing License Exam

MOVED: Cavalcoli

SECONDED: Quatroche

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**XXIV.**

**RESOLVED**, that the Town Board approve appointment of the following to the CONSERVATION ADVISORY BOARD for a two (2) year period commencing January 1, 2004, and ending December 31, 2005:

Robert Andrlle

Donald Spittler

Santino Carnevale

Lee Rockwood

Mark Lorquet

MOVED: Cavalcoli

SECONDED: Quatroche

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**XXV.**

**RESOLVED**, that the Town Board make the following appointments to the COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE for a one (1) year term commencing January 1,2004, and ending December 31, 2004:

Roseann Mumbach

Jeanne Dembski

Patrick Granville

Ted Stoklosa

Ronalda Saunders

Cynthia Sullivan

MOVED: Kesner

SECONDED: Quatroche

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**XXVI.**

**RESOLVED**, that the Town Board approve the following appointment of HOUSING DISCRIMINATION OFFICER for a one (1) year term commencing January 1, 2004, and ending

December 31, 2004:

William Barr

MOVED: Hochul  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Quatroche

CARRIED

**XXVII.**

**RESOLVED**, that the Town Board make the following appointments to the TOWN PLANNING BOARD:

Gerard Koenig - CHAIRMAN from January 1, 2004, and ending December 31, 2004.

Robert Reynolds - MEMBER for a seven (7) year term commencing January 1, 2004, and ending December 31, 2010.

Donald McKenna - ATTORNEY for a one (1) year term commencing January 1, 2004, and ending December 31, 2004.

Michael Fruth - Ass't ATTORNEY for a one (1) year term commencing January 1, 2004, and ending December 31, 2004.

MOVED: Cavalcoli  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Quatroche

CARRIED

**XXVIII.**

**RESOLVED**, that the Town Board approve the following reappointment as COORDINATOR of the TRAFFIC SAFETY BOARD for a one (1) year term commencing January 1, 2004, and ending December 31, 2004:

Timothy Ellis

MOVED: Hochul  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Cavalcoli

CARRIED

**XXIX.**

**RESOLVED**, that the Town Board approve the following appointments to the TRAFFIC SAFETY ADVISORY BOARD for a one (1) year term commencing January 1, 2004, and

ending December 31, 2004:

George Triepel Jr., Chairman  
Carole Gillette  
John Tarnish  
Lindsay Dunne  
James Voyer

Patrick Bapst  
Gerard Koenig  
Eugene Paolini  
Scott Fraser  
Donna Gavin, Secretary

MOVED: Hochul

SECONDED: Kesner

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**XXX.**

**RESOLVED**, that the Town Board approve the following appointments to the SENIOR CITIZENS ADVISORY BOARD for a one (1) year term commencing January 1, 2004, and ending December 31, 2004:

Norma Boroski  
Betty Sheehan  
Sue Montgomery

William Barr  
Cathy Rybczynski

MOVED: Cavalcoli

SECONDED: Hochul

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**XXXI.**

**RESOLVED**, that the Town Board appoint the following to the HAMBURG EMERGENCY MANAGEMENT TEAM for a one (1) year term commencing January 1, 2004, and ending December 31, 2004:

COORDINATOR:

James M. Spute

DEPUTY COORDINATORS:

Robert T. Brown

Chief J. Coggins

James Connolly

William Dash

Mary Dosch

Robert Paas

Robert Mueller

Michael Springer

Jeff Sweetland

Robert Loomis

William Scully

James Koch

Walter Bratek

Glenn Zawierucha

Richard Krautsack

Gerald Scheffler

William Koerner

Dave Boswell

Robert Hutchison

Donna Gavin

Robert Braman

Rick Lardo

Mary Eisenhauer

MOVED: Hoak

SECONDED: Quatroche

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**XXXII.**

**RESOLVED**, that pursuant to the provisions of Section 284 of the Highway Law, the Town Board agrees that monies levied and collected for the repair and improvement of highways, and received from the state for the repair and improvement of highways, shall be expended as

follows:

The sum of \$2,101,481 may be expended for general repairs upon 135.18 miles of town highways, including sluices, culverts and bridges (having a span of less than five [5] feet), and boardwalks or the renewal thereof.

**BE IT FURTHER RESOLVED**, that the Town Board execute in duplicate the AGREEMENT for the EXPENDITURE OF HIGHWAY MONIES.

MOVED: Quatroche  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None  
CARRIED

**XXXIII.**

**WHEREAS**, Section 142 of the Highway Law requires the Town Board to approve all purchases of equipment, tools, and other implements utilized for highway maintenance in excess of \$1,000.00 per year; and

**WHEREAS**, Section 103 of the General Municipal Law requires public bidding for purchases of equipment in excess of \$10,000.00; and

**WHEREAS**, the Highway Superintendent of the Town of Hamburg makes numerous purchases from time to time throughout the year in a total amount not to exceed the annual budget; and

**WHEREAS**, pursuant to Section 142 of the Highway Law it is desirable for the Town Board to authorize the Highway Superintendent to purchase said equipment, tools, and other implements in excess of \$1,000.00;

**NOW, THEREFORE, BE IT RESOLVED**, that the Highway Superintendent is hereby authorized to purchase without prior approval of the Town Board: equipment, tools, and other implements to be used for highway maintenance, construction, or reconstruction; snow plows or other devices for the removal of snow from highways in a sum not to exceed the limitations as prescribed under Section 103 of the General Municipal Law as amended from time to time.

MOVED: Quatroche  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None  
CARRIED

**XXXIV.**

**BE IT RESOLVED**, that reimbursement of out-of-town MEAL EXPENSES will be a maximum of \$40.00 per diem.

MOVED: Hoak  
SECONDED: Cavalcoli

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

CARRIED

**XXXV.**

**RESOLVED**, that the Town Board approve the hiring of PART TIME PUBLIC SAFETY DISPATCHERS for the Town of Hamburg at a rate of \$12.48 per hour starting January 1, 2004, and ending December 31, 2004:

Rodney Carr  
Darci L. Cooper

Paul Cervoni  
Lance Kelly

MOVED: Cavalcoli  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Hoak

CARRIED

**XXXVI.**

**RESOLVED**, that the Hamburg Town Board does hereby approve the 2004 SALARY AND WAGE SCHEDULE as submitted by the Director of Finance & Administration (Attached).

MOVED: Cavalcoli  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Hoak

CARRIED

**XXXVII.**

**BE IT RESOLVED**, that the following members be appointed to the RECREATION DEPARTMENT ADVISORY BOARD for a two (2) year term commencing January 1, 2004, and ending December 31, 2005:

Larry Bryant  
Thomas Zimmerman

Patrick Sullivan  
Robert Hoepfinger

MOVED: Quatroche  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Hochul

CARRIED

**XXXVIII.**

**RESOLVED**, that the Hamburg Town Board reappoint to the ZONING BOARD OF APPEALS for a term of one (1) year commencing January 1, 2004, and ending December 31, 2004:

Joseph Shaw - ATTORNEY

MOVED: Cavalcoli  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

CARRIED

**XXXIX.**

**RESOLVED**, that the Town Board appoint the following members to the SAFETY COMMITTEE for a term of one (1) year commencing January 1, 2004, and ending December 31, 2004:

Dave Boswell, Safety Committee Coordinator	
Mark Cavalcoli	Joseph Coggins
James Connolly	Martin Denecke
Gerard Kapsiak	Kurt Allen
Theresa Dubey (White Collar)	
Larry Bednarz (Hwy. Rep.)	William Dash (Hwy. Rep.)
George Prior (B&G Rep.)	William Koerner (B&G Rep.)

MOVED: Hochul  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

CARRIED

**XL.**

**RESOLVED**, that the Town Board make the following DEPARTMENT and LIAISON ASSIGNMENTS for 2004:

DEPARTMENT ASSIGNMENTS:

SUPERVISOR HOAK -	Police Historian Finance / Tax
COUNCILMAN QUATROCHE -	Recreation Buildings & Grounds Highway Building Inspection
COUNCILWOMAN HOCHUL -	Court Legal Town Clerk
COUNCILMAN CAVALCOLI -	Engineering Senior Services Planning
COUNCILWOMAN KESNER -	Community Development Assessing Youth Bureau Domestic Violence

**XL. Cont.**

LIAISON ASSIGNMENTS:

COUNCILMAN QUATROCHE -	Personnel Rules & Regulations Waterfront Revitalization Recreation Advisory Board
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COUNCILWOMAN KESNER - Community Dev. Advisory Board  
Youth Bureau  
Personnel Rules & Regulations  
Volunteer Firemen  
Domestic Violence Adv. Board

COUNCILMAN CAVALCOLI - Conservation Board  
Senior Citizens  
Planning Board  
Code Review Committee  
Safety Committee

COUNCILWOMAN HOCHUL - Street Lighting  
Traffic Safety  
Library Board  
Town Rejuvenation Committee

MOVED: Cavalcoli  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Quatroche

CARRIED

**XLI.**

**RESOLVED**, that the Town Board approve the following reappointment:

TOWN PHYSICIAN - Dr. Lawrence Plumb of 3040 Amsdell Road,  
Hamburg.

MOVED: Hoak  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Quatroche

CARRIED

**XLII.**

**RESOLVED**, that the Town Board make the following appointments to the YOUTH BOARD for a three (3) year term beginning January 1, 2004, and ending December 31, 2006:

Mary Blakeslee	Richard Pinkowski	Gary Dillsworth
Dan Swiatek	Marlene Castiglia	Sally Ann Franz

**FURTHER RESOLVED**, that current YOUTH BOARD members be appointed Youth Board Officers as follows:

CHAIRPERSON - Gary Dillsworth  
CO-CHAIRPERSON - Amanda Rebelo

MOVED: Quatroche  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Hochul

CARRIED

**XLIII.**

**RESOLVED**, that Cathy Rybczynski, Town Clerk, be appointed REGISTRAR OF VITAL STATISTICS for District #1465 (Town of Hamburg) for the term of January 1, 2004, to December 31, 2004.

**WHEREAS**, Section 4124 of the Public Health Law refers to compensation,

**BE IT FURTHER RESOLVED**, that Mrs. Rybczynski shall be paid a total of \$3,253, and Marian Felice, Deputy of Registrar, the sum of \$4,442. [The combined districts of Hamburg are 1429 (Village of Blasdell), 1430 (Village of Hamburg) and 1465 (Town of Hamburg) and, as provided under the law, all fees collected by the Registrar in the discharge of his/her duties shall be the property of the municipality.] The fees collected as revenue to the town shall be entered in revenue account A2590.9.

MOVED: Hochul  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

CARRIED

**XLIV.**

**WHEREAS**, the Hamburg Town Board has discussed at various times recently, the possibility of building expansion and future needs,

**BE IT RESOLVED**, that the Hamburg Town Board appoint the following members to an "AD HOC BUILDING COMMITTEE" for the coming year:

Supervisor Patrick Hoak	Judge Walter Rooth
James Connolly-Highway	James Spute-Finance&Admin.
Chief Joseph Coggins	Gerard Koenig-Planning
Kurt Allen - Bldg. Inspection	Gerard Kapsiak-Engineering
John Farrell-Sr. Services	Robert Hutchison-Assessing
Joseph Killean-United Council of Taxpayers	

**BE IT FURTHER RESOLVED**, that the purpose of the committee be to review, suggest and/or recommend possible building expansion programs designed to most effectively serve the needs of town employees and the town's service to the public.

**BE IT FURTHER RESOLVED**, that additional participation on the committee is encouraged for all Town Board Members, as well as employees.

MOVED: Hoak  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

CARRIED

**XLV.**

**RESOLVED**, that the Hamburg Town Board approve the listing of 2004 PART TIME and SEASONAL WORKERS as set forth in the Salary and Wage Schedule. (Attached)

MOVED: Hoak  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

CARRIED

**XLVI.**

**RESOLVED**, that the Town Board make the following appointments to the TOWN REJUVENATION COMMITTEE for a one (1) year term beginning January 1, 2004, ending December 31, 2004:

Councilwoman Hochul - Chairman		
Donna Gavin	George Lee	Richard Crandall
John Blette	Nancy Hutchison	Julie Buckley

Cathy Rybczynski  
Paula Takach  
Jane Mc Ananey  
Cynthia Evancho

Thomas Moses Sr.  
Karen Rogers  
Barbara Dole

William Koerner  
Laura Hahn  
Terrence Mac Kinnon

MOVED: Hochul  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Quatroche

CARRIED

**XLVII.**

**RESOLVED**, that the Town Board sign the application for travel, thereby granting permission for the Assessing Office - Robert Hutchison, Fredrick Kingsbury, Marjorie Sullivan, Geraldine Torchia, Kim Marie Willard and Dawn Aydelotte - to attend NYS Assessors' Association meetings, New York ORPS training sessions, Erie County Assessors' Association and W.N.Y.IAAO meetings on various dates throughout the year 2004.

MOVED: Kesner  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Hochul

CARRIED

**XLVIII.**

**RESOLVED**, that the Town Board reappoint to a five (5) year term on the TOWN LIBRARY BOARD beginning January 1, 2004, and ending December 31, 2008:

Martha Salzman

MOVED: Hochul  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Kesner

CARRIED

**XLIX.**

**BE IT RESOLVED**, that the following be appointed to serve as the first Deputy to the Highway Superintendent in the indicated departments for a one year term to expire December 31, 2004.

William Dash Highway Department

William Koerner Building and Grounds Dept.

Dave Boswell Safety Committee Coordinator

Further resolved that each will receive a stipend of \$ 4,000 per year.

MOVED: Hochul  
ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

SECONDED: Quatroche

CARRIED

**L.**

**RESOLVED**, That the Town Board authorized the Supervisor to sign an agreement with Great Lakes Environmental & Safety Consultants to provide safety consultants to the Town, well versed in all OSHA regulations, including General Industry, Department of Transportation and Construction. Scope of work to include Facility Inspections, Site Inspections, OSHA Required Training and Consulting Services. Fee for the above services in 2004, will be \$795.00 a month. Funding available in CS 1710.487.

MOVED: Cavalcoli  
SECONDED: Hoak

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

CARRIED

**LI.**

**RESOLVED**, that the Town Board make the following appointments to the Youth Board as nominated by their respective schools:

Hamburg School

Shelly Land (2004-2005)  
Jared Bortel (2003-2004)

Frontier School

Janelle Wilgus (2004-2005)  
Daniel Gallardo (2003-2004)

Immaculata School

Allyson Nye (2004-2005)  
Amanda Rebelo (2003-2004)

St. Francis School

Jeffrey Mc Intyre (2004-2005)  
Vincent DeMarco (2003-2004)

MOVED: Kesner

SECONDED: Hoak

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

CARRIED

**LII.**

**RESOLVED**, that the following be appointed to the SHORELINE REVITALIZATION COMMITTEE for a one year term commencing January 1, 2004, and ending December 31, 2004.

Norman Masse  
Paul De Wald  
Bruce Thompson  
Katie Schneider  
Anthony Muscarella  
Larry Cobado

Joseph Paskiewicz  
Paul Burke  
Laura Hahn  
Peter Wasmund  
Thomas Bender  
Lynn Rudnicki

MOVED: Quatroche

SECONDED: Cavalcoli

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

CARRIED

**LIII.**

**BE IT RESOLVED**, that the Town Board designate Supervisor Hoak VOTING DELEGATE to the ASSOCIATION OF TOWNS Annual Training Session for 2004, and

FURTHER RESOLVED, that the Town Clerk be authorized to complete the CERTIFICATION OF DESIGNATION and file with the Association of Towns no later than February 18,2004.

MOVED: Hochul

SECONDED: Kesner





**WHEREAS**, in order that the six Town employed Code Enforcement Officials, namely, Kurt Allen, Tim Willard, Walter Bratek, James Eberhardt, Roger Gibson and Don Sickau be eligible to attend such training seminars, they must be active members of Niagara Frontier Building Officials.

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board approve the annual membership renewals for the Town's six Building Inspectors at an annual cost of \$30.00 per each Inspector with the total cost to the Town being \$ 180.00. Money is available in account B3620.492 seminars.

**BE IT FURTHER RESOLVED**, that the Town Board authorize travel requests for Building Inspectors Kurt Allen, Tim Willard, Walter Bratek, James Eberhardt, Roger Gibson and Don Sickau to attend the Niagara Frontier Buildings Official Association sponsored Annual Educational Conference on Monday, January 26, 2004 through Wednesday, January 28, 2004. This program is to be held at the Buffalo/Niagara Marriott, 1340 Millersport Highway in Amherst, New York. The New York State Department of State Codes Division will apply 18 hours of in-service credit toward each of the attendees continuing educational needs.

The total cost to the Town for the three-day seminar will be \$ 1,250.00. Use of a Town vehicle will be required. Funds are available in account B3620.492.

MOVED: Quatroche SECONDED: Hochul

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

#### **LXI.**

**RESOLVED**, that the Town Board authorize Dispatcher A. Christopher Kleine to travel to Rural Metro Medical services in Syracuse, N.Y. January 11 - January 14, 2004., for Emergency Medical Dispatch Training. This training is required for all Public Safety Dispatchers, and is utilized on a daily basis in the Dispatch Office. The total approximate cost is \$765.00. Funding is available in account A3020.492.

MOVED: Kesner

SECONDED: Hoak

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

#### **LXII.**

**RESOLVED**, that the Town Board approve the hiring of the following Part Time personnel for the Recreation Department

1. Castanza, Jenea	Rec. Attendant	1/02/04	\$ 6.00
2. Redmond, Rebecca	Rec. Attendant	1/02/04	\$ 6.10
3. Wicka, Nathan	Rec. Attendant	1/02/04	\$ 7.75
4. Van Remmen, Greg.	Life Guard	1/02/04	\$ 6.85

MOVED: Quatroche

SECONDED: Cavalcoli

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner  
NOES: None

CARRIED

**LXIII.**

**RESOLVED**, that the Town Board approve the termination of Full time and hiring of the following Part Time personnel for the D.A.R.E. Department

1. Burke - Griffin, Kristen	Termination effective 1/04/04	\$ 14.06
2. Burke - Griffin, Kristen	Clerk Typist P/T 1/05/04	\$ 9.00

MOVED: Hoak

SECONDED: Quatroche

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**LXIV.**

**RESOLVED**, that the Town Board approve the appointment of TIMOTHY M. JEROME, to the position of full time Recreation Specialist in the Recreation Department effective January 6, 2004, salary \$11.93 per hour, funded out of the Recreation Department B7310.100.

MOVED: Cavalcoli

SECONDED: Quatroche

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**LXV.**

**WHEREAS**, Electrical Service & Systems Installation, Inc. Is currently under contract to the Town of Hamburg for the electrical construction associated with the Highland Acres Sanitary Sewer Extension Project; and

**WHEREAS**, due to additional time needed for the installation of the electrical service by New York State Electric and Gas, as well as the completion of the pump station electrical work, Electrical Service & Systems Installation, Inc. Has requested a 30 day extension of time for Substantial Completion of the contract until January 26, 2004. There will not be any change in the contract amount associated with this time extension; and

**WHEREAS**, Malcolm Pirnie, Inc. And the Town Engineer have reviewed this time extension request, determined it to be reasonable and acceptable, and recommended that it be approved by the Town Board,

**THEREFORE BE IT RESOLVED**, that the Supervisor is authorized to sign Change Order No. E-1 for this project, approving the time extension for the contract of Electrical Service & Systems Installation, Inc.

MOVED: Cavalcoli

SECONDED: Quatroche

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**LXVI.**

**RESOLVED**, that the Town Board Authorize the Supervisor to sign section 6 of the P.O.-17 form requesting Erie County Department of Personnel to complete Section 7 for the classification of a full time Senior Clerk Typist position in the Building Inspection Department.

MOVED: Quatroche

SECONDED: Hochul

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**LXVII.**

**RESOLVED**, that the Town Board approve the membership of the following into the Big Tree Volunteer Firemen's Co., Inc.:

Samantha Isula  
3538 Salisbury Ave.  
Blasdell, N.Y. 14219

MOVED: Kesner

SECONDED: Hochul

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**LXVIII.**

**RESOLVED**, that the Town Board approve the membership of the following into the Woodlawn Volunteer Firemen's Co., Inc.:

Justin Zoyhofski  
3650 Fifth Street.  
Blasdell, N.Y. 14219

MOVED: Kesner

SECONDED: Hochul

ROLL CALL: AYES: Hoak, Cavalcoli, Quatroche, Hochul and Kesner

NOES: None

CARRIED

**LXIX.**

**BE IT RESOLVED**, that the Town of Hamburg solicit bids for the installation of a new traffic signal located at the intersection of Legion Drive (CR 134) and Division Street/Hamburg Middle School. This new signal system is being installed to provide controlled pedestrian passage across Legion Drive and Division Street. The signal will be fully operational during peak periods of pedestrian and vehicle traffic. Off peak hours, the signal will go on flash to avoid unnecessary delays in mainline traffic operations.

**BE IT FURTHER RESOLVED**, that the improvements planned at the Legion Drive and Division Street intersection include the installation of two signal poles, two pedestrian poles, state of the art traffic controller, three-color vehicle indications, international hand/man pedestrian indications, pedestrian push buttons and signs, new sidewalk ramps per ADA guidelines and new pavement markings including pedestrian cross walks.

**AS PREVIOUSLY AGREED**, the Town of Hamburg will own and operate the new signal. The design and inspection of the signal will be paid for by Erie County. The State of New York will supply the poles, signal heads and signal brackets. The cost of the project will be funded by an equal sharing of expenses by the Town of Hamburg, Village of Hamburg and County Legislator Jeanne Z. Chase.

**NOW THEREFORE BE IT RESOLVED**, that the Town of Hamburg has authority to solicit such bids once the formal specifications are provided by Erie County. Certified copies of this resolution shall be forwarded to Erie County Highway Department, c/o Charles Sickler, the Village of Hamburg and County Legislator Jeanne Z. Chase.

Moved: Hochul

Seconded: Quatroche

Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche

Noes: None

Carried

Councilwoman Hochul comments that this is the outcome of a meeting held this morning. Mr. Connolly was in attendance along with Gerry Knoll from the Village of Hamburg, Legislator Jeanne Chase and Charles Sickler from the Erie County Highway Department. This has been a long time coming and they are anxiously awaiting a report from the consultant hired by the County to undertake the design. The design phase is finally completed and now they can move forward and solicit the bids. They have determined that there would be less bureaucratic tape if the Town of Hamburg took the lead in soliciting the bids, however the County has pledged their help and assistance once the bids are received in evaluating them. She thanks Mr. Connolly for stepping up to oversee this and also the Village of Hamburg for becoming a full partner in this as far as the cost sharing and offering their help and she thanks Paul Gaughn in that regard. She also thanks Jeanne Chase who has been extremely helpful in making this come into play. Unfortunately there is another timetable involved, they don't expect to be able to award the bid until the end of February because of the timetable given to them from the County, and then they think it will take two months to complete the project. We are looking at mid April to May to complete this project. A project of this magnitude would normally cost between and \$75,000 and \$100,000, but because of the steps they have taken to involve the State of New York and use some of their surplus equipment, the cost will be reduced to about \$40,000 to \$50,000. We will share one third of that cost.

Councilman Cavalcoli comments that this is excellent because this is a real safety issue for the students and he applauds her for following through on this. He questions why there was no sharing from the Hamburg Central School District seeing as how it is their students are directly involved. Councilwoman Hochul responds expediency, she raised it with them and was told they didn't do that, it is a County Road and an intersection within the Town and the Village and they aren't in the business of maintaining roads.

Bob Reynolds, Hamburg, PTA, questions if they will lose a crossing guard there.

Councilwoman Hochul comments that she is not sure. He questions if that is in the School

budget. Councilwoman Kesner responds the Police Department budget. Councilwoman Hochul comments that she would have to talk to the Police Department and other people involved in that. There has been no discussion on moving that position. He thinks it great what they are doing to help that situation.

**LXX.**

**RESOLVED**, that the Town Board adjourn at 7:53 p.m.

Moved: Hoak

Seconded: Cavalcoli

Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche

Noes: None

Carried

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Cathy Rybczynski, Town Clerk