

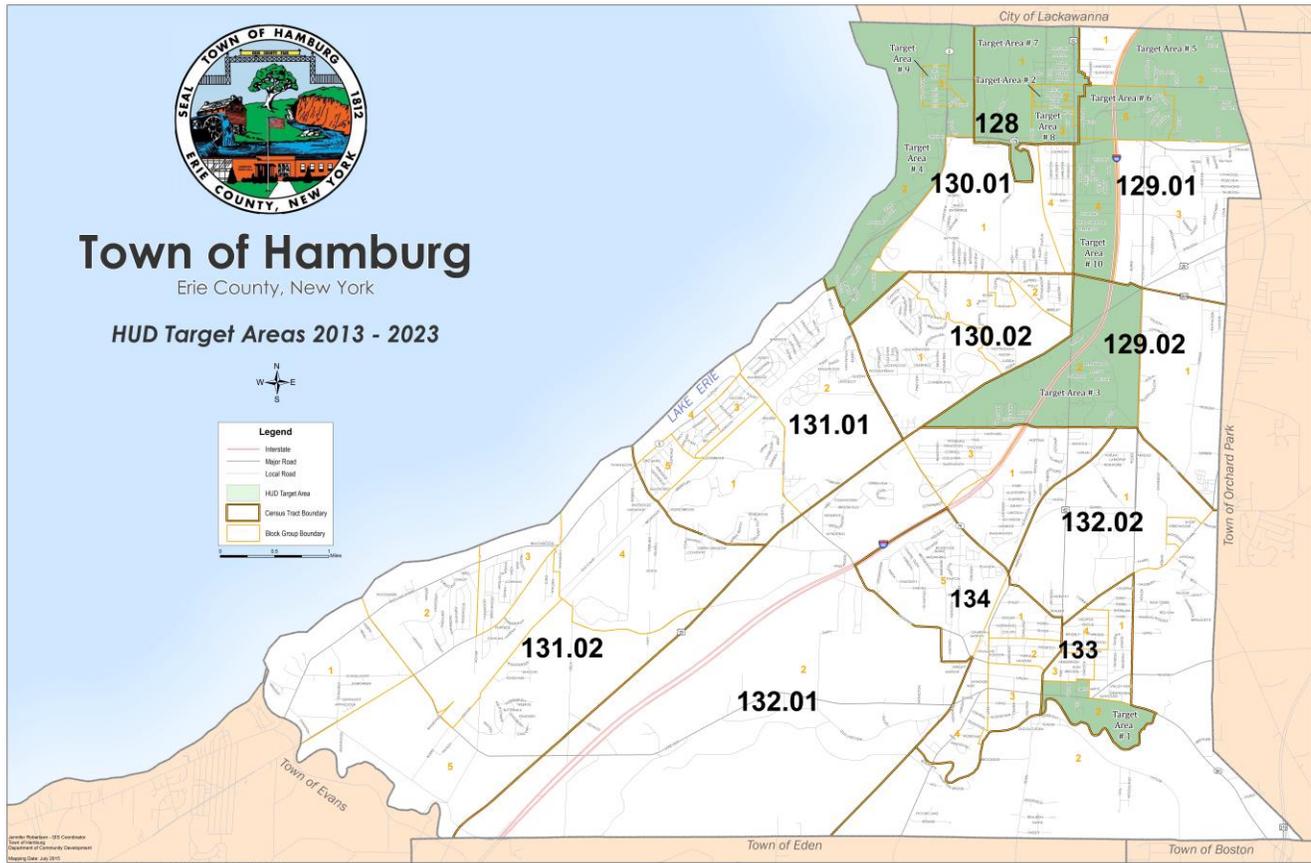


TOWN OF HAMBURG, NEW YORK 2016 FINAL ACTION PLAN

Executive Summary

The Town of Hamburg is a somewhat typical suburban jurisdiction in Erie County, New York and is located in central Erie County along the eastern shores of Lake Erie, directly south of the cities of Lackawanna and Buffalo, New York. The Town encompasses an area of approximately 42 square miles which constitutes the largest in area of Erie County's twenty-five towns and has a population of 57,618 according to 2013 Census figures. This population includes that of two incorporated villages with the Town: the Village of Blasdell, located on the northern boundary, with a 2013 Census figure of 2,413 and the Village of Hamburg, located in the southern part of Town, with a 2013 Census figure of 10,116. Over the past several decades, Hamburg has experienced steady growth in both overall population and the production of housing units. From 1940 to 1980, the Town tripled its population from 17,190 to 53,270, although this increase has slowed appreciably during the period 1980 to 2010 with the current town population consisting of 56,259 according to Census 2010 data and figures. The construction of new housing units continued during the last several decades at the average rate of slightly more than 250 units per year. However, with declining household size and some demolition of residential housing, the overall population increase has been shown to be very modest.

The Town of Hamburg, New York is a federal Community Development Block Grant (CDBG) Entitlement Community on its own and is also part of the Erie County/Town of Hamburg/Town of West Seneca HOME Consortium thus allowing the town to also receive annual, federal HOME Investment Partnership Program funding without having to apply separately each year to New York State on a competitive basis as it had done during the first years of the program. However, since the federal HOME funds from the United States Department of Housing and Urban Development (HUD) are distributed through Erie County, the Participating Jurisdiction (PJ), the Town of Hamburg is required to file its Consolidated Plan/Annual Action Plan as part of Erie Counties Consolidated Plan/Annual Action Plan submission to HUD. With this being said, the Town of Hamburg on its own is a United States Department of Housing and Urban Development (HUD) "Entitlement Community" receiving its own Community Development Block Grant (CDBG) funds as a separate allocation independent from Erie County. Given this dual status, the Town of Hamburg is submitting this document as its separate section of the Erie County Consortium Consolidated Plan/Action Plan submission. This section focuses on the needs and accomplishments of the Town of Hamburg in more detail as it relates to its housing and community development goals.



Town of Hamburg Census Tract/Block Group Target Area Map (Based Upon Upper Quartile Data)

Evaluation of past performance

The Town of Hamburg had less than one grant year of funding available at the time of this application for Fiscal Year 2016 funding. Based upon that fact, past performance has not been a problem in relation to the expenditure of CDBG funds. The Town of Hamburg generally identifies and expends project funding each year. Examples of this are the public facility projects programmed and expended each year by the town and its two villages (Blasdell and Hamburg).

Summary of citizen participation process, efforts made to broaden citizen participation and how the citizen participation process impacted goal-setting:

Summary of the town’s Citizen Participation Plan for the 2015 Program Year utilized during this process.

All Community Development Block Grant and Home Investment Partnership Program activities proposed by the Town of Hamburg through its Department of Community Development shall meet the requirements of the United States Department of Housing and Urban Development (HUD) as outlined in 24 CFR Part 91 Subpart B (91.105). For these activities, the following citizen participation plan will be utilized.

I) 2016 Program Year Citizens Participation Plan:

The Town of Hamburg is committed to having as much input and participation from its residents as possible when developing its plans, programs and activities that utilize federal funding. To this end, the Town of Hamburg Department of Community Development welcomes and openly solicits participation from its residents on all issues pertaining to its Community Development Block Grant (CDBG) program and the Home Investment Partnership (HOME) Program. In order to facilitate this participation from town residents (including the residents from the Villages of Hamburg and Blasdell), the Town of Hamburg Department of Community Development will follow this "Citizen Participation Plan" and any future updates to said plan that are required or necessitated.

A) Public Hearings:

The Town of Hamburg Department of Community Development, prior to any public hearing held (either at Hamburg Town Hall or at the Community Development Building) will make public through a legal/public notice(s) published in an "official" Town of Hamburg designated newspaper/publication and on the Town of Hamburg's web-site within the Department of Community Development homepage any or all of the following information:

- 1) The date(s), time(s) and location of any public hearing pertaining to the Community Development Block Grant and the Home Investment Partnership Program.
- 2) The details of said hearing including the reason for said hearing and its contact information.
- 3) Within all notices, there will be specific information instructing persons with special needs what they can do to be accommodated at said hearing. The notice shall also state that Hamburg Town Hall and the Community Development building are handicap accessible and that persons with special needs should contact the phone number or e-mail.

B) Submission of Five Year and/or Annual Plan(s):

The Town of Hamburg will, prior to the submission of its Five Year Consolidated Plan and/or its Annual Action Plan will make public and available information that includes but is not limited to the following:

- 1) The amount of Community Development Block Grant and/or Home Investment Partnership Program funds expected to be available, including the amount of program income to be received during the upcoming program year.
- 2) The activities expected to be undertaken by the Town of Hamburg Department of Community Development for these programs during its upcoming program year.
- 3) The amount of funding that will benefit persons of low and moderate incomes.

- 4) The general publication and specific notification to individuals, families and businesses when and if necessary with relevance to activities that will displace them. {However, the Town of Hamburg fully expects and will strive for that there will not be any activities undertaken to displace individuals, families or businesses with the CDBG or HOME Programs}.

C) Five Year and/or Annual Plan Public Hearing(s):

The Town of Hamburg Department of Community Development in conjunction with the County of Erie will prior to any public hearing held (either at Hamburg Town Hall or at the Community Development Building) will make public through a legal notice(s) published in the Buffalo News or an "official" Town of Hamburg publication and on the Town of Hamburg's web-site within the Department of Community Development homepage any or all of the following information pertaining to the public hearing(s). In addition to the public hearing notice, notifications will also state that the Five Year Consolidated Plan and/or its Annual Action Plan are available for public comment and review. The length of time any Five Year Consolidated Plan and/or Annual Action Plan is published within any publication will be minimally equivalent to HUD regulations pertaining to such notice of time (example; 30 days).

The Five Year Consolidated Plan, the Annual Action Plan and/or any Substantial Change/Amendment(s) to said Plans will also be available for review at the following places located within the Town of Hamburg:

Hamburg Public Library 102 Buffalo Street Hamburg, New York 14075 649-4415	Lakeshore Public Library 4857 Lake Shore Road Hamburg, New York 14075 627-3017
Blasdell Village Hall 121 Miriam Avenue Blasdell, New York 14219 822-1921	Hamburg Village Hall 100 Main Street Hamburg, New York 14075 649-0200
Hamburg Town Hall Town Clerks Office 6100 South Park Avenue Hamburg, New York 14075 649-6111	Town of Hamburg Department of Community Development 6122 South Park Avenue Hamburg, New York 14075 648-6216
Town of Hamburg Office of the Supervisor 6100 South Park Avenue Hamburg, New York 14075 649-6111	County of Erie Department of Environment and Planning 95 Franklin Street Buffalo, New York 14202 858-8390

- 2) Any citizen or group requesting a copy of the Five Year Consolidated Plan, the Annual Action Plan and/or any amendments will have up to two (2) copies of the document as requested mailed to them at no cost. Any more copies requested above the number of two (2) will carry a copying charge of \$25.00 per completed paper document and \$5.00 per completed CD/DVD disc.

- 3) Public hearing(s) will be held throughout the Consolidated Planning process and the Annual Action Plan process, both in conjunction with the County of Erie for consortium purposes and/or individually within the Town of Hamburg for non-consortium purposes. A minimum of four public hearing will be held, with proper notifications to the general public as listed above. (Minimum of one during summer, two in the fall and another for review of any "Draft" plan.)
 - a) For a Five Year Consolidated Plan or an Annual Action Plan, a minimum of thirty (30) days will be allotted for public comment and review of either "draft" document.
 - b) For any other document, ie: CAPER, Amendment or Change of Use of Funding, etc., a minimum of fifteen (15) days will be allotted for public comment and review.
 - c) Any and all citizen comments/views received within the proper time frames will be considered and included in any final document.

D) Substantial Change/Amendments:

Any change in use of funds or program direction equating to 20% or more of a particular CDBG program year funds (inclusive of any and all program income funds) shall be deemed a "Substantial Change/Amendment" and will require citizen comment and review. To this end, a notice shall be published in the Buffalo News or an "official" Town of Hamburg publication and on the Town of Hamburg's web-site within the Department of Community Development homepage any or all of the following information pertaining to the "Substantial Change/Amendment". For a "Substantial Change/Amendment", one (1) public hearing will be held to allow for public comment and utilized in the event of "Substantial Change/Amendment" to the Five Year Consolidated Plan or any Annual Action Plan from a previous year. For this purpose, a minimum of fifteen (15) days will be made available prior to any substantial amendment(s) taking effect. During the entire fifteen (15) days, public comments will be welcomed, reviewed and incorporated into any document(s) if deemed necessary and proper. As part of any "Substantial Change/Amendment" a review of the environmental files will be completed to ensure that said "Substantial Change/Amendment" does not require a new environmental review to be completed. If a new environmental review is required, it will have to be included within any and all "Substantial Change/Amendment" paperwork. In addition to the environmental review(s), a new SF-424 will have to be included and sent to HUD as well as a new Budget Sheet and any other required paperwork. Regardless of the change being made, there shall not be a need for new CDBG or HOME certifications to be signed.

- 1) A minimum of fifteen (15) days will be allotted for public comment and review for any "Substantial Change/Amendment" unless otherwise over-written by the United States Department of Housing and Urban Development (HUD) for any special funding ie: Recovery/Stimulus Funding.

- 2) If ANY change to a previous or current CDBG or HOME program is less than 20% or more of a particular program year (inclusive of any and all program income funds) there shall be no need for a public notice, public hearing nor for any change to the Annual Action Plan other than addressing the numerical changes within the CDBG or HOME program. To this end, a new SF-424 as well as a new Budget Sheet would be submitted to HUD. If the change does not require any environmental review, a new environmental review need not be submitted, nor would any new CDBG or HOME certifications.

E) CAPER:

The Town of Hamburg will publish in the Buffalo News or an “official” Town of Hamburg publication and on the Town of Hamburg’s web-site within the Department of Community Development homepage any or all of the information pertaining to the CAPER and its possible viewing by the public. The length of time the notice to citizens that the Consolidated Plan Annual Performance Report (CAPERS) is available for public comment and review will be a minimum of fifteen (15) days.

F) Community Hearings/Funding Requests:

The Town of Hamburg Department of Community will hold a minimum of four (4) public hearings to obtain the views of citizens on the proposed activities planned for an upcoming program year. The hearings will include intake on proposed housing and community development needs from anyone or any group including village governmental personnel. There will also be a minimum of one public hearing to review the previous program years performance with the CDBG and/or HOME programs. The public hearings will be advertised within the Buffalo News or an “official” Town of Hamburg publication and on the Town of Hamburg’s web-site within the Department of Community Development homepage or on the Town of Hamburg web site within the “Legal Notice” section. Also within said public hearing advertisement, it will be disclosed that any and all persons can request a “Community Development Block Grant Application for Funding” from the Town of Hamburg. Said funding application(s) can either be mailed to any and all persons simply by requesting an application(s) or can be picked up at Hamburg Town Hall, the Community Development Building, Hamburg Village Hall, Blasdell Village Hall and all of the public libraries located within the township (see C-1 above for listings of library addresses). The public hearings will be held at either the Hamburg Town Hall or at the Community Development building, which is centrally located within the Town of Hamburg and on a major bus route. Both locations are handicap accessible and if persons attending the public hearing require special consideration they can call in advance for their proper needs which will be addressed at the hearing. The Hamburg Town Board reserves the right to approve projects at its sole discretion after considering any and/or all public comments received whether verbal or written.

G) Technical Assistance:

The Town of Hamburg Department of Community Development will provide technical assistance to any individual, group or organization regardless of income status pertaining to

the Community Development Block Grant or Home Investment Partnership Program operated through the Town of Hamburg Department of Community Development. Technical assistance does not necessarily constitute funding to any of the individuals, groups or organizations. However, technical assistance does include assistance with the "Community Development Block Grant Application for Funding" from the Town of Hamburg Department of Community Development. Technical assistance can be in the form of phone assistance with direct questions about the program and/or the application or as participation at a meeting where a legitimate and eligible applicant for funding is holding or at public hearings or individual meetings.

H) Complaint Resolution:

All complaints received by the Town of Hamburg regarding the Community Development Block Grant or Home Investment Partnership Program will be addressed through the Department of Community Development within fifteen (15) working days of receipt of the same. If the response from the Department of Community Development is deemed inappropriate by the source issuing said complaint, the Town of Hamburg will enlist the opinion and judgment of the Town of Hamburg Legal Department. If after Legal review, the response is still seemed inappropriate by the source issuing said complaint, the Town of Hamburg will enlist the opinion/judgment of the United States Department of Housing and Urban Development (HUD) for consideration.

I) Funding Decisions:

All funding decisions made by the Town of Hamburg for Community Development Block Grant or Home Investment Partnership Program funding, including any recaptures or amendments is the sole discretion of the Hamburg Town Board. All other parties including government entities, the general public and any other government agencies shall understand that the ultimate final approval for project and funding awards is contingent on approval from the United States Department of Housing and Urban Development (HUD). HUD is the sole, final decision maker in this process and they have the right to approve projects at its sole discretion after considering any and/or all pertinent factors.

J) MISCELLANEOUS:

The Town of Hamburg Department of Community Development reserves the right to amend this Citizen Participation Plan throughout any program year in order to either make it easier for the public to have access to the programs and/or Community Development Block Grant or HOME Investment Partnership Program funding or if there is found to be an omission that requires an immediate fix/change in a regulation pertaining to the CDBG or HOME Programs. Any and all comments pertaining to this 2015 Citizen Participation Plan can be addressed to the following:

Town of Hamburg Department of Community Development
6100 South Park Avenue
Hamburg, New York 14075
Attn: Christopher Hull; Director
(716) 648-6216 (phone)
www.townofhamburgny.com/cdbg

As part of the creation of the Town of Hamburg's 2016 "Draft/Final" Action Plan, the Town of Hamburg Department of Community Development held six (6) public hearings which allowed for public comments and questions about our programs. The six (6) public hearings were all held within the lobby of Hamburg Town Hall on the dates and times listed below (Hamburg Town Hall is accessible to all persons. Notices were published notifying citizens of the hearings and also directing them to contact our offices if they needed some sort of assistance to participate in the hearing process):

1. September 14, 2015 @ 6:30 p.m.
2. September 28, 2015 @ 6:30 p.m.
3. October 7, 2015 @ 5:00 p.m.
4. October 26, 2015 @ 6:30 p.m.
5. October 28, 2015 @ 5:00 p.m.
6. November 4, 2015 @ 5:00 p.m.

Most of the public hearings were held either prior to or in between Hamburg Town Board "Work Sessions" and regular Hamburg Town Board "Public Meetings", thus providing our citizens/residents the opportunity to attend both our public hearing and a Town Board meeting. This scheduling of public hearings has allowed for a greater amount of interaction between the public and our office as well as the Hamburg Town Board. This interaction led to people coming to each and every public hearing held during the fall of 2015. Furthermore, our departmental display with our Community Development funding application, program applications and program brochures was also set-up and maintained during the entire fall hearing time frame. See picture below:



Summary of public comments

Having our public hearings on the same days as Town Board Work Sessions and Public Meetings had its desired outcome of having people attend each and every public hearing held for the federal Community Development and HOME programs. Once again this year there was an increase in the number of people attending the public hearings throughout the fall. This public hearing format is working much better than the old "Advisory Committee" format of having specific scheduled meetings in order to receive public participation. Since starting this format, public input, questions and general knowledge of the CDBG/HOME program has increased dramatically. In addition, after having reached out to the local school districts, student participation at our hearings has also increased. Students from the following school districts have attended our hearings to learn about the CDBG program and how to request funds for specific projects: Hamburg, Frontier and Orchard Park. Furthermore, all of our public information was available on the Town of Hamburg website which is listed here: www.townofhamburgny.com/cdbg

Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Hamburg	H. Community Development
HOME Administrator	Hamburg	E.C. Environment & Planning

Table 1 – Responsible Agencies

Consolidated Plan Public Contact Information

Town of Hamburg
Department of Community Development
6100 South Park Avenue
Hamburg, New York 14075
(716) 648 – 6216 www.townofhamburgny.com/cdbg

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)). Describe any coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Because homelessness is less concentrated in the Town of Hamburg and the other Erie County Consortia municipalities, it is not as noticeable as it is in the nearby City of Buffalo. There are no emergency shelters located within the Consortia, and rapid re-housing is difficult due to the suburban and rural nature of the Consortia’s settled areas. The Consortia coordinate with the Homeless Alliance of Western New York (HAWNY), which manages the Continuum of Care (CoC) within the area. The CoC maintains a rapid re-housing program for the five-county Western New York area. This entails providing apartments to homeless individuals and families who present only moderate barriers to achieving housing stability.

Community development staff within the Consortia participated in the Prism Project Forum and Point in Time Count to survey the homeless and help to create a data base of services utilized by the chronically homeless. These projects, sponsored by HAWNY, have produced a Ten-Year Action Plan to end homelessness in the broader Erie County community. Among the priorities the Plan sets for the community are permanent housing for the chronically homeless and permanent housing for clients dealing with mental health and/or substance abuse issues.

Two HUD-certified housing counseling agencies provide one-on-one counseling with low-moderate income eligible residents with housing issues who are often at risk of homelessness, credit/financial issues, apartment searches, tenant-landlord issues, fair housing issues, etc. Belmont Housing Resources for WNY

administers the Sec 8 rental assistance program for all of Erie County (except for City of Buffalo) and provides the greatest amount of housing and credit counseling for individuals and families, while Buffalo Urban League offers legal assistance as well as credit counseling for those households at the risk of mortgage default or foreclosure.

The Town of Hamburg in response to the need for services in this regard created its Homeless Impact and Prevention Program which addresses the following needs:

Rent Arrears/Short-term Rental Assistance: A maximum of six month’s rent can be offered as financial assistance to approved, qualified clients/families. In determining the financial assistance, it must be clear that any assistance provided will be sufficient to assist the client/family. Each client/family is eligible to utilize this program once, so as to avoid abuse of the system and to protect program funding. If a client/family is so far delinquent in their rent that six months of financial assistance would not be enough to help their overall situation, no funding can be provided from the Town.

Utility Arrears: A maximum of six months of utility payments can be offered as financial assistance to approved, qualified clients/families. In determining financial assistance, it must be clear that the financial assistance to be provided will be sufficient to assist the household/family. Each household/family is eligible to utilize this program once, so as to avoid abuse of the system and to protect program funding. If a client/family is so far delinquent in their utility payments that six months of financial assistance would not be enough to help the overall situation, no funding can be provided from the Town.

Extreme Homelessness: If in the combined determination of "Belmont Housing Resources" & the "Town", an extreme, emergency homeless situation is presented by any client/family, a provision of payment to a motel/hotel for a short period of time (one week or less) may be provided. The household/family must sign a "Hold Harmless" agreement for both the "Town" and "Belmont" for use of said motel/hotel.

Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities.

Table 2 – Organizations

1	Organization	HOUSING OPPORTUNITIES MADE EQUAL
	Organization Type	Service - Fair Housing
	Section of Plan addressed by Consultation.	Housing Need Assessment

<p>Briefly describe how the Organization was consulted. What are the anticipated outcomes of the consultation?</p>	<p>Housing Opportunities Made Equal, Inc. (HOME) is under contract with the Department of Community Development to administer a large amount of Fair Housing services for all residents and non-residents seeking housing opportunities within the township. In addition, Housing Opportunities Made Equal (HOME) works in conjunction with the Department of Community Development to provide fair housing services including mobility choice counseling, on-site fair housing counseling, housing outreach activities, tenant-landlord counseling and presentations held throughout the town and Western New York that will benefit the residents directly. Each month there is a designated day on site at Hamburg Town Hall when HOME personnel come out on site and meet with residents, non-residents, landlords, tenants, etc. This allows for fair housing services to be expanded for residents of the town and for any person interested in receiving fair housing information. The Town of Hamburg has its own Fair Housing Law which HOME, Inc. assists it with.</p>
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<p>2 Organization</p>	<p>Belmont Housing Resources for WNY</p>
<p>Organization Type</p>	<p>Service – Housing Counseling</p>
<p>Section of Plan addressed by Consultation.</p>	<p>Housing Need Assessment</p>
<p>Briefly describe how the Organization was consulted. What are the anticipated outcomes of the consultation?</p>	<p>Belmont Housing Resources for WNY is under contract with the Department of Community Development to administer a large amount of housing counseling services for Town of Hamburg residents. Under the current contract, Belmont will be providing eligible town residents with the following services: Financial management as it pertains to the towns Hometown Housing Programs; Budget counseling; Credit counseling; Debt counseling; Foreclosure avoidance; Mobility counseling, which includes a new town program created in 2012. This new town program, the Homeless Impact and Prevention Program or HlaPP was created by the Department of Community Development to help prevent homeless situations within the township and villages as well as providing access to a program that can rapidly re-house clients if required (See Section 1 above for specific information).</p>

Citizen Participation Outreach

Order	Mode	Target	Summary of response/attendance	Summary comments	Comments not accepted
1	Public Hearing	Entire Community	50+ residents-citizens attended the six public hearings.	The residents were very interested in our housing programs especially the housing renovation and first time home buyer programs.	N/A
2	Internet Outreach	Non-targeted/broad community	Public Hearing notice was available on Town of Hamburg web site. Also, Christopher Hull announced the public hearing schedule at a Town Board Meeting. The schedule is in the official minutes of the Hamburg Town Board.	N/A	N/A
3	Newspaper Ad	Non-targeted/broad community	Ads were taken out throughout the fall in the Town of Hamburg's two official newspapers, The Sun, The Front Page and Pennysaver to inform residents of the public hearings.	N/A	N/A

Table 3 – Citizen Participation Outreach

Expected Resources

The Town of Hamburg’s 2016 “Final” Action Plan has listed its actual allocation numbers as provided by the United States Department of Housing & Urban Development (HUD).

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available 2016 PY				Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
CDBG	Public-federal	Planning & Administration Public Facility Improvements Housing Renovation Economic Development CoC	364,801	400,000	0	764,801	CDBG Eligible projects
HOME	Public-federal	Homeowner Renovation	107,145	0	0	0	

Table 4 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Villages of Blasdell and Hamburg utilize their own funds to add to the CDBG projects on an annual basis. The Town of Hamburg provides credit in the form of building permits and fees to act as a match for HOME funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

The Town of Hamburg in conjunction with the Villages of Blasdell and Hamburg will complete public facility projects on jurisdictional roads with CDBG funds. This includes water lines and road re-construction projects.

Annual Goals and Objectives

The Town of Hamburg estimates that it will provide 25 households affordable housing defined by HOME 91.215(b). This will be achieved through the Town of Hamburg's First Time Home Buyer Program, Housing Renovation Grants, Housing Renovation Loan Program and Mobile Home Renovation Loan Program. The following projects will be conducted in FY 2016.

#	Project Name
1	Planning/Administration
2	Village of Hamburg Waterlines
3	Village of Blasdell Infrastructure Reconstruction
4	Town of Hamburg Infrastructure Reconstruction
5	Housing Renovation Loans (CDBG) – Grant (HOME)
6	First Time Homebuyer Principal Reduction Grants – (CDBG)
7	Economic Development Job Creation/Retention

Table 5 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

Needs were developed throughout the planning process at public hearing and meetings as well as with consultation with groups, residents/citizens and with municipal officials and departments.

Projects

Table 6 – Project Summary

1	Project Name	Planning/Administration
	Target Area	Area Wide
	Goals Supported	N/A
	Needs Addressed	N/A
	Funding	\$4,801 CDBG LOC Funds plus Program Income
	Description	Funding for annual program planning and administrative activities including the following: Salaries of staff "Community Development Assistant", "Community Development Aide" and the Director as needed. Administrative funding is also utilized for contracted purposes, program supplies, professional equipment and required travel. Administrative funding is also utilized extensively for public information notices and especially for extensive Fair Housing activities. \$4,801.00 of the total \$69,801 will be from 2016 CDBG Line of Credit Funds, while the remaining \$65,000 will be from our Housing Renovation Program Income funds.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	

2	Project Name	Village of Hamburg Waterline Reconstruction
	Target Area	CT 133.00 BG 2
	Goals Supported	Public Facilities
	Needs Addressed	Public Facilities
	Funding	\$120,000
	Description	Water line replacement on Hunt Avenue.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Upper Quartile target area #1 families will benefit from the water line reconstruction project.
	Location Description	Hunt Avenue between East Main Street & East Union Street
	Planned Activities	Waterline replacement.

3	Project Name	Village of Blasdell Infrastructure Reconstruction
	Target Area	CT 128.00 BG 3
	Goals Supported	Public Facilities
	Needs Addressed	Public Facilities
	Funding	\$120,000
	Description	Road and drainage reconstruction on Allen Street.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Upper Quartile target area #8 families will benefit from the water line reconstruction project.
	Location Description	Allen Street between Grafton and Salisbury Avenues.
	Planned Activities	Road and drainage work.

4	Project Name	Town of Hamburg Infrastructure Reconstruction
	Target Area	One "Upper Quartile" target area will have their roads re-paved.
	Goals Supported	Public Facilities
	Needs Addressed	Public Facilities
	Funding	\$120,000
	Description	Road paving and reconstruction within target areas.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	TBD Upper Quartile target area will have their roads re-paved.
	Location Description	TBD
	Planned Activities	Road paving.

5	Project Name	Housing Renovation Loan Program
	Target Area	Area Wide
	Goals Supported	Housing
	Needs Addressed	Housing (L/M)
	Funding	Program Income Revolving Loan Fund (\$100,000)
	Description	Town wide housing rehab
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Ten (10) households are estimated to benefit from the Town of Hamburg's Housing Renovation Loan Program and Mobile Home Renovation Loan Program.
	Location Description	Town Wide
	Planned Activities	Housing Renovation/Mobile Home Loan Program.

6	Project Name	First Time Homebuyer
	Target Area	Area Wide
	Goals Supported	Housing
	Needs Addressed	Housing (L/M)
	Funding	Program Income Revolving Loan Fund (\$160,000)
	Description	Mortgage Principle reduction conditional grant assistance for First Time Homebuyers (FTHB).
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	It estimated that ten (10) first time home buyers will be assisted with our homebuyer assistance programs.
	Location Description	TBD based upon applicant income qualification
	Planned Activities	Conditional Grants (\$10,000 Existing Home x 8) + (\$40,000 New Construction x 2) = 10 units

7	Project Name	Economic Development
	Target Area	Area Wide
	Goals Supported	Economic Development
	Needs Addressed	Job Creation/Retention
	Funding	Program Income Revolving Loan Fund (\$75,000)

Description	Loans for for-profit businesses for job creation/retention.
Target Date	
Estimate the number and type of families that will benefit from the proposed activities	Two jobs
Location Description	
Planned Activities	Loans to a for-profit business for job creation/retention. One loan.

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Geographic Distribution

Target Area	Percentage of Funds
CT 128.00 BG 3	33% of CDBG Grant
CT 133.00 BG 3	33% of CDBG Grant
CT BG TBD	33% of CDBG Grant

Table 7 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

CDBG funds are intended to provide low and moderate income residents/households with viable communities, including decent housing, a suitable living environment, and expanded economic opportunities. Eligible activities to be funded with CDBG funds include public improvements, housing renovation and preservation, affordable housing development activities, public services, economic development, planning, and administration.

The system for establishing the priority for the selection of these projects is predicated upon the following criteria:

- Meeting the statutory requirements of the CDBG program;
- Meeting the needs of very-low, low-, and moderate-income residents;
- Focusing on low- and moderate-income persons, areas, or neighborhoods;
- Coordinating and leveraging of resources;
- Responding to expressed needs;
- Achieving sustainability and/or long-term impact;
- Having the ability to measure or demonstrate progress and success.

Need areas are addressed at public hearings, meetings and within departments of municipal governments.

Affordable Housing

The older housing stock in the community requires ongoing housing renovation. The popularity of the towns program in this regard shows the ongoing need and high demand for housing renovation. Also, the Town of Hamburg created its Hometown Housing “Existing Home” Program in 1998. This program offers Homeownership Assistance to low/moderate income first time home buyers. The “Existing” Home Program has become the Department of Community Development’s most popular program. As a result, homeownership assistance is a high priority for the Town of Hamburg.

The Town of Hamburg does not receive ESG funds but Erie County does receive these funds to prevent homelessness.

In Program Year 2012 the Town of Hamburg Department of Community Development initiated the Homeless Impact and Prevention Program (HlaPP) for residents of the Town of Hamburg and continued in Program Year 2012, 2013, 2014 and 2015. This was done for the following two (2) reasons. First, the initial program that was created to deal with homelessness, the ECHO (Erie County Homeless Outreach) program did not include any of the western New York CDBG entitlement communities except the City of Buffalo and Erie County. This meant that the towns of Amherst, Cheektowaga, Tonawanda and Hamburg could not receive any program assistance or funding. Second, the large number of phone inquiries being directed to the Town of Hamburg from its residents trying to get assistance for a program of this type. In order to address the needs of its community, the Town of Hamburg created its own program called the Homeless Impact and Prevention Program (HlaPP). The purpose of the Town of Hamburg’s HlaPP Program is to promote a town-wide commitment toward the goal of ending homelessness. The Town of Hamburg will provide funding to low and moderate income persons/families on a case by case basis with the understanding that its lack of a dedicated source of funding will limit the ability to accomplish its goals in this regard.

If in the combined determination of “Belmont” and the “Town”, an extreme, emergency homeless situation is presented by any household/family, a provision of payment to a motel/hotel for a short period of time (one week or less) may be provided to said household/family. The household/family must sign a “Hold Harmless” agreement for both the “Town” and “Belmont” which will state that the “Town” and/or “Belmont” are not responsible or liable for any breach of contract, accident liability or damage which might arise from the household/families utilization of a motel/hotel. Only a combined determination between “Belmont” and the “Town” will determine who is specifically eligible for this assistance. However, only the “Town” can approve financial assistance under this program.

A maximum of six months’ rent can be offered as financial assistance to approved, qualified households/families. In determining financial assistance, it must be clear that the financial assistance to be provided will be sufficient to assist the household/family. Each household/family is eligible to utilize this program once, so as to avoid abuse of the system and to protect program funding. If a household/family is so far delinquent in their rent or mortgage that three months of financial assistance would not be enough to help the overall situation, then no funding will be provided by the Town.

Other Actions

The Town of Hamburg has its own Fair Housing Law. In conjunction with Erie County and the Towns of Amherst, Tonawanda, Cheektowaga, the Town of Hamburg finalized its latest Analysis of Impediments to Fair Housing Choice study/document. With the completion of this document, it is hoped that the other communities around Western New York will strive to the towns level in Fair Housing actions. The Town of Hamburg's goal is to continually strengthen its commitment to fair housing.

In FY 2016, the Town of Hamburg plans the following actions to help address the housing and community development needs of Town residents, especially low- and moderate- income residents.

Actions planned to address obstacles to meeting underserved needs

The chief obstacle to meeting underserved needs is a lack of or inadequate, resources - both financial and human (staffing). The Town of Hamburg will continue to collaborate with human and social service agencies and the Continuum of Care to identify potential resources for meeting the service needs of its residents. The Town of Hamburg will support the efforts of service agencies in Erie County to maximize the use of available resources and to obtain additional resources whenever possible.

Actions planned to foster and maintain affordable housing

In FY 2016, the Town of Hamburg will use \$100,000 in CDBG Program Income to assist ten families/units with housing renovation. Furthermore, the Town of Hamburg will utilize \$160,000 in CDBG Program Income to assist ten families with homeownership assistance (8 at \$10,000 each (Existing Home) and 2 at \$40,000 each (New Construction – Scattered Site).

Actions planned to reduce lead-based paint hazards

In all of its housing assistance programs, The Town of Hamburg will evaluate all properties built prior to 1978 and require remediation where lead-based paint hazards are present. The foregoing would suggest that the incidence of lead-based paint hazards is a manageable problem within the Town of Hamburg.

Actions planned to reduce the number of poverty-level families

The Erie County Department of Social Services is involved in numerous efforts to reduce the number of people living below the poverty level. The Department relies heavily on direct contact with other agencies, many of which seek to find employment for Temporary Assistance (TA) recipients. A few of these agencies are the New York State Department of Labor, the Buffalo and Erie County Workforce Development Consortium, and area school districts.

Actions planned to develop institutional structure

The Town of Hamburg Department of Community Development has primary responsibility for administration of the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) program entitlement grants received annually by the Town of Hamburg. The Community Development Department

acts as a local lending institution by issuing housing and mobile home renovation loans for low and moderate income persons or families. Additionally, as part of the duties of any financial institution, the department also receives and records all of the loan payments from its housing and mobile home rehabilitation program recipients. On a weekly basis, the department forwards the loan payments and paperwork to the Town's Finance Department where a complete "double check" system is in place to prevent errors. The individual loan payments coming back into the program act as recycled funds and are utilized to make additional renovation loans.

In addition, the Department of Community Development also has jurisdiction and reporting duties over the town's economic development loan program. The economic development loans are part of the town's Community Development Block Grant funding and portfolio. At the present time, the Town of Hamburg has an Agreement with the Hamburg Development Corporation (HDC) for an economic development program. The "HDC" is a direct sub-recipient of the Town of Hamburg and its Community Development Block Grant (CDBG) funding. The town monitors the HDC loan program quarterly to ensure compliance with all regulations of the CDBG program. The HDC is charged with issuing loans to "for-profit" businesses in return for job creation activities with said businesses

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed 0
- 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. 0
- 3. The amount of surplus funds from urban renewal settlements 0
- 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan 0
- 5. The amount of income from float-funded activities 0
- Total Program Income: 0**

Other CDBG Requirements

- 1. The amount of urgent need activities 0
- 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 100.00%

Town of Hamburg, New York Attachments

Community Development Block Grant/Program Income/HOME Program

CDBG Line of Credit Funds:

Program Planning and Administration (CDBG)	\$ 4,801
Town of Hamburg Infrastructure Reconstruction (Highway Department)	\$120,000
Village of Hamburg; Waterline Reconstruction (Hunt Avenue)	\$120,000
Village of Blasdell; Infrastructure Reconstruction (Allen Street)	\$120,000
TOTAL 2016 CDBG FUNDING AMOUNT:	\$364,801

CDBG Anticipated Program Income Funds:

First Time Home Buyer (Program Income)	\$160,000
Housing Renovation (Program Income Only)	\$100,000
Planning and Administration (Program Income)	\$65,000
Economic Development (Program Income)	\$75,000
TOTAL ANTICIPATED PROGRAM INCOME:	\$400,000

2016 Home Investment Partnership Program (Hamburg funds via Erie County Consortium):

Planning and Administration (Total)	\$10,715
(Hamburg Use)	(\$2,679)
[Erie County Use]	[\$8,036]
Housing Renovation Program "Conditional Grants"	\$75,000
Program Delivery	\$ 5,359
CHDO	\$16,071
TOTAL 2016 HOME FUNDING AMOUNT:	\$107,145

Total 2016 "FINAL" One Year Action Plan Funding: \$871,946

